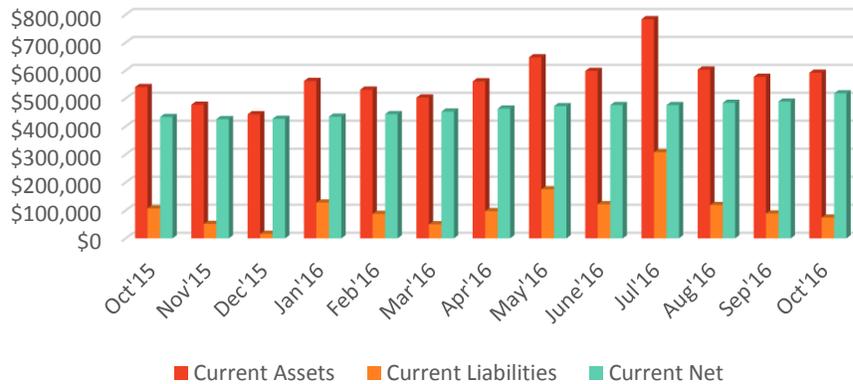


FINANCIAL DASHBOARD Through October 31, 2016

Net Quick Assets

Target = \$471,948 (6 months operating expenses)
12 Month Average Monthly Operating Expenses = \$78,658



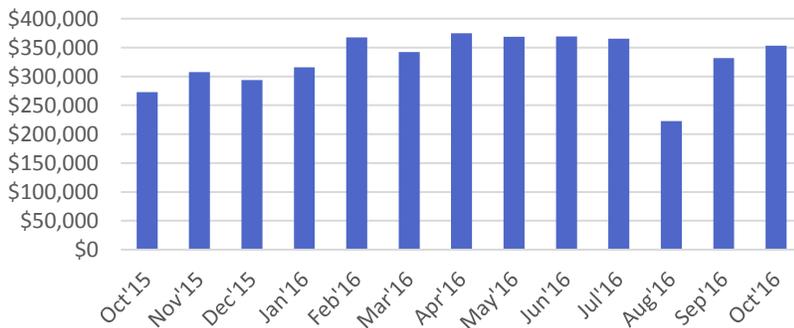
Net Quick Assets

Oct'15 =	\$433,507
Nov'15 =	\$425,754
Dec'15 =	\$426,855
Jan'16 =	\$434,515
Feb'16 =	\$443,690
Mar'16 =	\$452,871
Apr'16 =	\$463,668
May'16 =	\$472,075
Jun'16 =	\$475,879
Jul'16 =	\$476,001
Aug'16 =	\$484,103
Sep'16 =	\$488,664
Oct'16 =	\$517,806

NET QUICK ASSETS are the highly liquid assets held by the agency, including cash, marketable securities and accounts receivable. Net quick assets are calculated as current assets (cash + marketable securities + prepaid assets + accounts receivable) minus current liabilities of payables and deferred revenue. The FY17 target is 6 months of operating expenses (TJPDC costs minus pass-through and project contractual expenses), based on a rolling twelve-month average. TJPDC had 6.58 months of operating expenses at the end of the month. The rolling twelve-month average operating expenses changes only slightly from month to month. It increased from \$78,363 in September to \$78,658 in October.

Unrestricted Cash on Hand

Target = \$314,632 (4 months operating expenses)
Concern Area = <\$157,316 (2 months operating expenses)

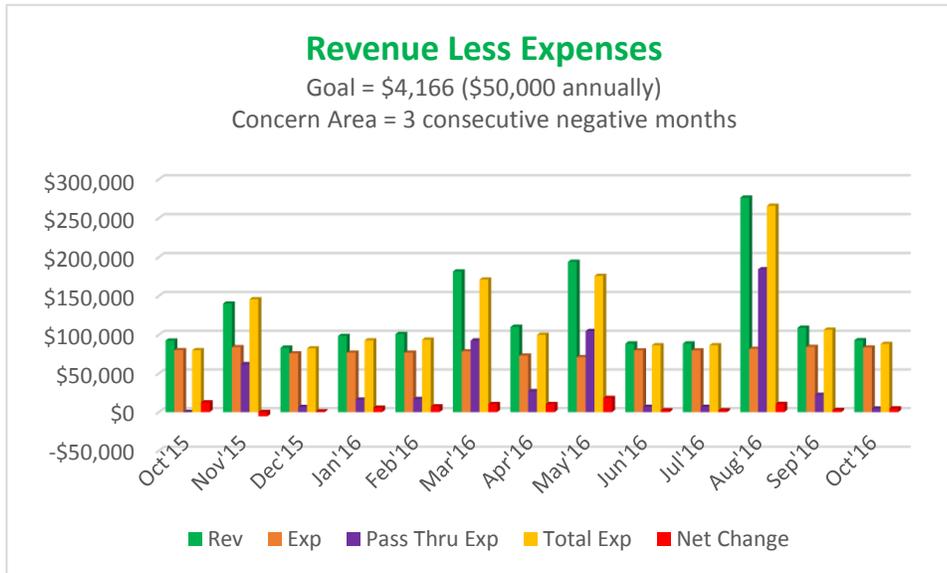


UNRESTRICTED CASH ON HAND

consists of funds held in checking and money market accounts immediately available to TJPDC for expenses. Cash does not include pass-through deposits in transit. Total cash minus notes payable minus deferred revenue = Unrestricted Cash on Hand.

Months of Unrestricted Cash divides unrestricted cash on hand by the agency's average monthly operating expenses to give the number of months of operation without any additional cash received. Total cash increased from \$387,870 in September to \$427,023 in October. The end of month level of Unrestricted Cash on Hand of \$353,159 represents 4.49 months of operating expenses.

FINANCIAL DASHBOARD Through October 31, 2016



Monthly Net Revenue

Oct'15 =	\$12,530
Nov'15 =	(\$5,563)
Dec'15 =	\$876
Jan'16 =	\$5,685
Feb'16 =	\$7,419
Mar'16 =	\$10,359
Apr'16 =	\$10,228
May'16 =	\$18,160
Jun'16 =	\$2,282
Jul'16 =	(\$2,961)
Aug'16 =	\$10,510
Sep'16 =	\$2,607
Oct'16 =	\$4,767

NET REVENUE is the surplus or shortfall resulting from monthly revenues minus expenses. The FY17 budget adopted in May 2016 projected a balanced budget with no surplus. There was a surplus in October of \$4,767, exceeding the monthly target. The year to date surplus is \$14,922, slightly below the YTD target of \$16,667.

NOTES

1. Target is a reasonable expectation that the TJPDC may reach this level to achieve our long range financial goals. A plan will be developed showing how these target goals are expected to be achieved through daily financial management practices.
2. Concern is a level where staff will immediately identify causes of the change in financial position, whether this is a special one-time circumstance caused by a financial action or whether a trend is emerging caused by one of more operational or financial circumstances and prepare a plan of action to correct or reverse the trend.
3. Back up documentation and details of this Financial Dashboard can be found in the monthly financial statements of balance sheet, income statement and cash position statement supplied to the TJPDC Commissioners.
4. The average monthly operating expense is a rolling twelve-month average of operating expenses (TJPDC costs minus pass-through and project contractual expenses).
5. Meeting the goal of Revenue Less Expenses of \$50,000 per year will achieve our target goal of \$500,000 in Net Quick Assets before the end of FY17.

Thomas Jefferson Planning District Commission
Consolidated Profit and Loss
 October 2016

1:36 PM
 11/18/16
 Accrual Basis

	<u>Oct 16</u>	<u>Budget</u>	<u>Jul - Oct...</u>	<u>YTD Bud...</u>	<u>Annual ...</u>
Ordinary Income/Expense					
Income					
4400 · Gain on asset Disposal	0	0	0	0	0
41100 · Federal Funding Source	42,347	80,204	340,101	320,817	962,451
4120 · State Funding Source	21,174	30,884	151,937	123,536	339,673
4130 · Local Source					
4285 · Rent Income	700	750	2,600	3,000	9,000
4130 · Local Source - Other	15,968	34,670	142,420	138,678	276,859
Total 4130 · Local Source	16,668	35,420	145,020	141,678	285,859
42000 · Local Match Per Capita	12,567	12,735	50,270	50,939	152,817
4280 · Interest Income	108	63	428	250	750
Total Income	92,864	159,305	687,756	637,220	1,741,550
Gross Profit	92,864	159,305	687,756	637,220	1,741,550
Expense					
61000 · Personnel					
6100 · Salaries	49,830	49,174	192,623	196,698	590,093
61050 · Fringe and Release	14,117	11,553	47,083	46,210	138,630
Total 61000 · Personnel	63,947	60,727	239,706	242,908	728,723
6900 · Overhead Allocation	0	0	0	0	0
62391 · Postage Expense	392	317	1,039	1,267	3,802
62392 · Subscriptions, Publications	0	46	63	183	550
62393 · Supplies	855	630	1,771	2,521	7,564
62394 · Audit -Legal Expenses	0	125	8,953	8,000	16,500
6240 · Advertising	2,852	1,398	4,656	5,594	17,607
62401 · Professional Dev-Conference	0	0	0	0	0
62404 · Meeting Expenses	748	253	1,120	1,012	3,036
62410 · TJPDC Contractual	2,367	3,785	14,606	15,141	45,424
6382 · Contractual Service Grants	0	0	0	0	0
6281 · Dues	759	770	1,267	2,931	8,692
62850 · Insurance	244	288	977	1,150	3,450
62890 · Printing/Copier	267	615	1,092	2,459	7,376
63200 · Rent Expense	7,077	7,044	27,910	28,176	84,529
63210 · Equipment/Data Use	1,084	1,491	8,560	8,481	20,406
63220 · Telephone Expense	525	511	1,931	2,043	6,130
63300 · Travel-Vehicle	824	1,167	3,586	4,669	14,008
63315 · Legislative Liaison	0	0	0	0	0
6345 · Janitorial Service	963	800	3,945	3,200	9,600
6390 · Professional Development	568	1,044	7,594	4,176	12,529
Total Expense	83,472	81,011	328,777	333,912	989,926
Net Ordinary Income	9,392	78,294	358,978	303,307	751,624
Other Income/Expense					
Other Expense					
80000 · MPO-Pass Through	0	0	0	0	0
83000 · HOME Pass-Through	0	34,925	190,466	139,699	419,096
8399 · Grants Contractual Services	0	0	0	0	0
84000 · Grants Pass-Through	4,625	41,955	153,590	167,821	332,528
Total Other Expense	4,625	76,880	344,057	307,520	751,624
Net Other Income	(4,625)	(76,880)	(344,057)	(307,520)	(751,624)
Net Income	4,767	1,414	14,922	(4,213)	0

Thomas Jefferson Planning District Commission
Balance Sheet Prev Year Comparison
 As of October 31, 2016

	<u>Oct 31, 16</u>	<u>Oct 31, 15</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
1100 · Cash	427,023.10	345,633.20	81,389.90
Total Checking/Savings	427,023.10	345,633.20	81,389.90
Accounts Receivable			
1190 · Receivable Grants	149,011.82	180,427.27	-31,415.45
Total Accounts Receivable	149,011.82	180,427.27	-31,415.45
Other Current Assets			
1310 · Prepaid Rent	416.67	416.67	0.00
1330 · Prepaid Insurance	9,766.18	9,536.89	229.29
1360 · Prepaid Other	5,580.43	4,862.99	717.44
Total Other Current Assets	15,763.28	14,816.55	946.73
Total Current Assets	591,798.20	540,877.02	50,921.18
Fixed Assets			
1400 · Office furniture and Equipment	111,737.79	135,366.61	-23,628.82
1410 · Server	11,384.00	11,384.00	0.00
1499 · Accumulated Depreciation	-103,658.74	-125,950.71	22,291.97
Total Fixed Assets	19,463.05	20,799.90	-1,336.85
TOTAL ASSETS	<u>611,261.25</u>	<u>561,676.92</u>	<u>49,584.33</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2100 · Accounts Payable-General	19,426.60	34,931.64	-15,505.04
Total Accounts Payable	19,426.60	34,931.64	-15,505.04
Credit Cards			
2155 · Accounts Payable Credit Card	1,938.44	1,839.61	98.83
Total Credit Cards	1,938.44	1,839.61	98.83
Other Current Liabilities			
2150 · Accounts Payable Grants	0.00	0.00	0.00
2160 · Accounts Payable Payroll	128.00	100.00	28.00
2800 · Deferred Revenue	73,863.68	73,159.93	703.75
Total Other Current Liabilities	73,991.68	73,259.93	731.75
Total Current Liabilities	95,356.72	110,031.18	-14,674.46
Long Term Liabilities			
2200 · Leave Payable	37,656.41	37,903.53	-247.12
Total Long Term Liabilities	37,656.41	37,903.53	-247.12
Total Liabilities	133,013.13	147,934.71	-14,921.58
Equity			
3000 · General Operating Fund	457,836.47	380,204.15	77,632.32
3600 · Net Investment in Fixed Assets	5,489.70	6,891.30	-1,401.60
Net Income	14,921.95	26,646.76	-11,724.81
Total Equity	478,248.12	413,742.21	64,505.91
TOTAL LIABILITIES & EQUITY	<u>611,261.25</u>	<u>561,676.92</u>	<u>49,584.33</u>

**Accrued Revenue by Grant or Contract
For Year Ending June 30, 2017**

Grant or Contract	GRANT- CONTRACT START DATE	GRANT- CONTRACT END DATE	GRANT- CONTRACT TOTAL	JULY FY17	AUG FY17	SEPT FY17	OCT FY17	NOV FY17	DEC FY17	YEAR TO DATE FY17	PREVIOUS YEARS	BUDGETED AMOUNT FOR FY18	GRANT TO DATE	CONTRACT REMAINING FY17
MPO-FTA	07/01/16	06/30/17	94,430	10,002	11,927	6,159	10,014			38,102			38,102	56,328
MPO-PL	07/01/16	06/30/17	191,581	16,804	18,643	19,964	11,274			66,685			66,685	124,896
MPO-PASS-THROUGH	07/01/16	11/30/17	300,000	64,716	67,055	15,431				147,202	130,281		277,483	22,517
HOME TJPDC	07/01/16	06/30/17	46,566	2,815	6,654	4,628	1,910			16,007			16,007	30,559
HOME PASS-THROUGH	07/01/16	06/30/17	878,006	68,366	117,101	4,999				190,466			190,466	687,540
HOUSING HPG	07/01/16	09/30/17	6,252	90	89	34	359			572			572	5,680
HPG PASS-THROUGH	07/01/16	09/30/17	35,431			1,764	1,875			3,639			3,639	31,792
STATE SUPPORT TO PDC	07/01/16	06/30/17	75,971	6,330	6,331	6,331	6,331			25,323			25,323	50,648
CLEAN COMMUTE DAY	07/01/16	06/30/17	825							0			0	825
RIDESHARE	07/01/16	06/30/17	173,916	11,649	15,409	13,239	14,434			54,731			54,731	119,185
RURAL TRANSPORTATION	07/01/16	06/30/17	58,000	2,268	2,554	3,838	7,403			16,063			16,063	41,937
NELSON CTY RTE 29	08/30/16	02/28/17	13,787							0			0	13,787
Pass through Contract	08/30/16	02/28/17	16,500				2,750			2,750			0	16,500
TJPDC CORPORATION	07/01/16	06/30/17	1,693	476	363	648	206			1,693			1,693	0
LEGISLATIVE LIAISON	07/01/16	06/30/17	99,600	5,561	9,599	9,740	8,300			33,200			33,200	66,400
SOLID WASTE	07/01/16	06/30/17	10,500	1,102	2,264	3,388	1,238			7,992			7,992	2,508
COLUMBIA- HMPG	02/29/16	09/15/17	21,500	1,322	756	604	1,538			4,220	6,277		10,497	11,003
VDEM PASS-THROUGH	02/29/16	09/15/17	178,000							0	46,750		0	131,250
ROCKFISH	03/22/16	03/01/17	24,501	2,643	1,952	1,432				6,027	18,474		24,501	0
HAZARD MITIGATION	03/21/16	04/30/18	45,000	1,580	1,644	3,097	2,879			9,200	2,266	10,000	11,466	23,534
MEMBER PER CAPITA	07/01/16	06/30/17	150,809	12,567	12,567	12,567	12,567			50,268			50,268	100,541
WATER STREET CENTER	07/01/16	06/30/17	623				623			623			623	0
OFFICE LEASES - RENT	07/01/16	06/30/17	8,200	500	700	700	700			2,600			2,600	5,600
OFFICE LEASES - DIRECT COSTS	07/01/16	06/30/17	253	75	10	145	23			253			253	0
STANARDSVILLE TAP	04/06/15	12/31/17	11,500	176	262	224	128			790	1,546	4,203	2,336	4,961
ALB-BROADBAND-TASK 2	07/01/16	06/30/17	7,500	388	331		359			1,078	6,781		7,859	0
SHRP2 I-64	10/01/16	09/30/17	70,000				7,845			7,845		25,000	0	45,000
SHRP2 I-64 Pass Through	10/01/16	09/30/17	30,000							0			0	30,000
MAPPING	07/01/16	06/30/17	0							0			0	0
BANK INTEREST	07/01/16	06/30/17	750	108	108	104	108			428			428	0

TOTAL	2,551,694	209,538	276,319	109,036	92,864	0	0	687,757	165,625	85,953	842,787	1,622,991
--------------	------------------	----------------	----------------	----------------	---------------	----------	----------	----------------	----------------	---------------	----------------	------------------

Pass-through funds	919,599
Contract funds	
TJPDC Available Funds	<u>\$703,392</u>
Available per month	87,924