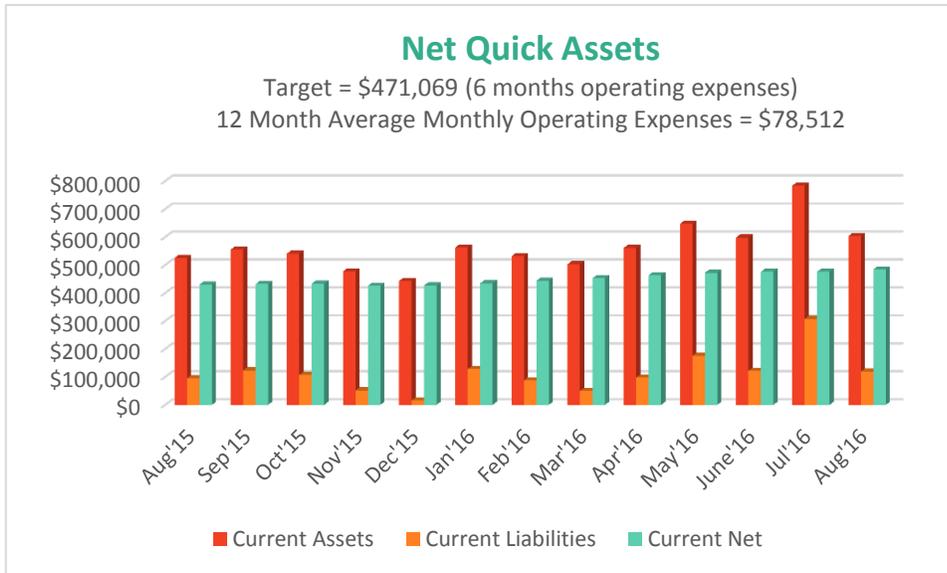


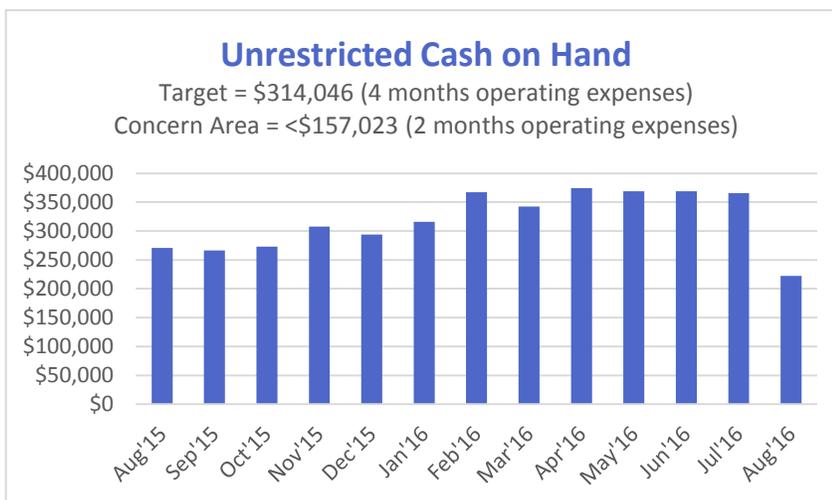
## FINANCIAL DASHBOARD Through August 31, 2016



### Net Quick Assets

Aug'15 =	\$430,071
Sep'15 =	\$431,585
Oct'15 =	\$433,507
Nov'15 =	\$425,754
Dec'15 =	\$426,855
Jan'16 =	\$434,515
Feb'16 =	\$443,690
Mar'16 =	\$452,871
Apr'16 =	\$463,668
May'16 =	\$472,075
Jun'16 =	\$475,879
Jul'16 =	\$476,001
Aug'16 =	\$484,103

**NET QUICK ASSETS** are the highly liquid assets held by the agency, including cash, marketable securities and accounts receivable. Net quick assets are calculated as current assets (cash + marketable securities + prepaid assets + accounts receivable) minus current liabilities of payables and deferred revenue. The FY17 target is 6 months of operating expenses (TJPDC costs minus pass-through and project contractual expenses), based on a rolling twelve-month average. TJPDC had 6.17 months of operating expenses at the end of the month. The rolling twelve-month average operating expenses increased slightly from \$78,220 in July to \$78,512 in August.

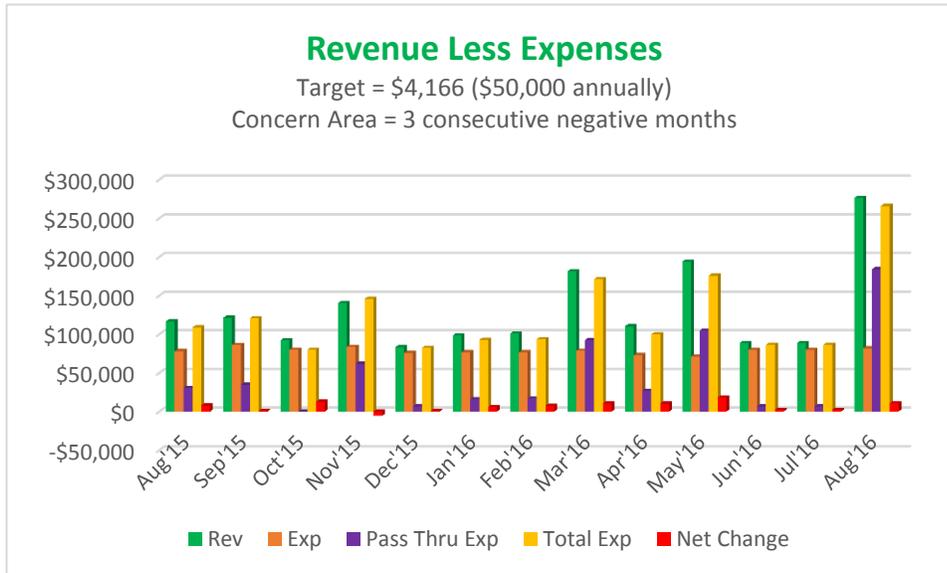


### UNRESTRICTED CASH ON HAND

consists of funds held in checking and money market accounts immediately available to TJPDC for expenses. Cash does not include pass-through deposits in transit. Total cash minus notes payable minus deferred revenue = Unrestricted Cash on Hand.

**Months of Unrestricted Cash** divides unrestricted cash on hand by the agency's average monthly operating expenses to give the number of months of operation without any additional cash received. Total cash decreased from \$528,791 in July to \$311,054 in August. This was due to \$123,000 in pass-through funds paid out for advertising for the Rio Road/Route 29 campaign, with reimbursement received in September. The end of month level of Unrestricted Cash on Hand of \$222,501 represents 2.83 months of operating expenses. This is a temporary dip due to cash flow.

## FINANCIAL DASHBOARD Through August 31, 2016



### Monthly Net Revenue

Aug'15 =	\$7,826
Sep'15 =	\$581
Oct'15 =	\$12,530
Nov'15 =	(\$5,563)
Dec'15 =	\$876
Jan'16 =	\$5,685
Feb'16 =	\$7,419
Mar'16 =	\$10,359
Apr'16 =	\$10,228
May'16 =	\$18,160
Jun'16 =	\$2,282
Jul'16 =	(\$2,961)
Aug'16 =	\$10,510

**NET REVENUE** is the surplus or shortfall resulting from monthly revenues minus expenses. The FY17 budget adopted in May 2016 projected a balanced budget with no surplus. There was a surplus in August of \$10,510, exceeding the monthly target of \$4,166. The year to date surplus is \$7,549, slightly below the YTD target of \$8,332.

### NOTES

1. Target is a reasonable expectation that the TJPDC may reach this level to achieve our long range financial goals. A plan will be developed showing how these target goals are expected to be achieved through daily financial management practices.
2. Concern is a level where staff will immediately identify causes of the change in financial position, whether this is a special one-time circumstance caused by a financial action or whether a trend is emerging caused by one of more operational or financial circumstances and prepare a plan of action to correct or reverse the trend.
3. Back up documentation and details of this Financial Dashboard can be found in the monthly financial statements of balance sheet, income statement and cash position statement supplied to the TJPDC Commissioners.
4. The average monthly operating expense is a rolling twelve month average of operating expenses (TJPDC costs minus pass-through and project contractual expenses).
5. Meeting the goal of Change in Net Assets of \$50,000 per year will achieve our target goal of \$500,000 in Net Quick Assets before the end of FY17.

Thomas Jefferson Planning District Commission  
**Consolidated Profit and Loss**  
 August 2016

8:05 AM  
 09/23/16  
 Accrual Basis

	<u>Aug 16</u>	<u>Budget</u>	<u>Jul - Aug...</u>	<u>YTD Bud...</u>	<u>Annual ...</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4400 · Gain on asset Disposal	0	0	0	0	0
41100 · Federal Funding Source	155,783	80,204	255,722	160,409	962,451
4120 · State Funding Source	27,209	30,884	110,817	61,767	339,673
4130 · Local Source	80,652	35,420	93,968	70,839	285,859
42000 · Local Match Per Capita	12,567	12,735	25,135	25,470	152,817
4280 · Interest Income	108	63	216	125	750
<b>Total Income</b>	<u>276,319</u>	<u>159,305</u>	<u>485,857</u>	<u>318,609</u>	<u>1,741,550</u>
<b>Gross Profit</b>	276,319	159,305	485,857	318,609	1,741,550
<b>Expense</b>					
61000 · Personnel	59,202	60,727	118,616	121,454	728,723
6900 · Overhead Allocation	0	0	0	0	0
62391 · Postage Expense	30	317	617	634	3,802
62392 · Subscriptions, Publications	29	46	63	92	550
62393 · Supplies	220	630	364	1,261	7,564
62394 · Audit -Legal Expenses	1,203	125	1,203	250	16,500
6240 · Advertising	46	1,398	347	2,797	17,607
62401 · Professional Dev-Conference	0	0	0	0	0
62404 · Meeting Expenses	119	253	183	506	3,036
62410 · TJPDC Contractual	3,585	3,785	8,006	7,571	45,424
6382 · Contractual Service Grants	0	0	0	0	0
6281 · Dues	254	720	299	1,440	8,692
62850 · Insurance	244	288	489	575	3,450
62890 · Printing/Copier	112	615	574	1,229	7,376
63200 · Rent Expense	6,877	7,044	13,755	14,088	84,529
63210 · Equipment/Data Use	5,140	1,491	6,393	5,499	20,406
63220 · Telephone Expense	505	511	892	1,022	6,130
63300 · Travel-Vehicle	853	1,167	1,795	2,335	14,008
63315 · Legislative Liaison	0	0	0	0	0
6345 · Janitorial Service	1,287	800	2,157	1,600	9,600
6390 · Professional Development	1,947	1,044	5,318	2,088	12,529
<b>Total Expense</b>	<u>81,654</u>	<u>80,961</u>	<u>161,071</u>	<u>164,440</u>	<u>989,926</u>
<b>Net Ordinary Income</b>	194,666	78,344	324,787	154,169	751,624
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
80000 · MPO-Pass Through	0	0	0	0	0
83000 · HOME Pass-Through	117,101	34,925	185,468	69,849	419,096
8399 · Grants Contractual Services	0	0	0	0	0
84000 · Grants Pass-Through	67,055	41,955	131,770	83,911	332,528
<b>Total Other Expense</b>	<u>184,156</u>	<u>76,880</u>	<u>317,238</u>	<u>153,760</u>	<u>751,624</u>
<b>Net Other Income</b>	(184,156)	(76,880)	(317,238)	(153,760)	(751,624)
<b>Net Income</b>	<u><u>10,510</u></u>	<u><u>1,464</u></u>	<u><u>7,549</u></u>	<u><u>409</u></u>	<u><u>0</u></u>

**Thomas Jefferson Planning District Commission**  
**Balance Sheet Prev Year Comparison**  
 As of August 31, 2016

	<u>Aug 31, 16</u>	<u>Aug 31, 15</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1100 · Cash	311,053.69	335,612.50	-24,558.81
<b>Total Checking/Savings</b>	<u>311,053.69</u>	<u>335,612.50</u>	<u>-24,558.81</u>
<b>Accounts Receivable</b>			
1190 · Receivable Grants	273,939.81	180,185.27	93,754.54
<b>Total Accounts Receivable</b>	<u>273,939.81</u>	<u>180,185.27</u>	<u>93,754.54</u>
<b>Other Current Assets</b>			
1310 · Prepaid Rent	833.34	833.34	0.00
1330 · Prepaid Insurance	10,454.52	10,181.22	273.30
1360 · Prepaid Other	6,880.53	6,017.16	863.37
<b>Total Other Current Assets</b>	<u>18,168.39</u>	<u>17,031.72</u>	<u>1,136.67</u>
<b>Total Current Assets</b>	<u>603,161.89</u>	<u>532,829.49</u>	<u>70,332.40</u>
<b>Fixed Assets</b>			
1400 · Office furniture and Equipment	111,737.79	122,686.82	-10,949.03
1410 · Server	11,384.00	11,384.00	0.00
1499 · Accumulated Depreciation	-102,285.70	-124,374.43	22,088.73
<b>Total Fixed Assets</b>	<u>20,836.09</u>	<u>9,696.39</u>	<u>11,139.70</u>
<b>TOTAL ASSETS</b>	<u><b>623,997.98</b></u>	<u><b>542,525.88</b></u>	<u><b>81,472.10</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2100 · Accounts Payable-General	25,278.09	34,866.95	-9,588.86
<b>Total Accounts Payable</b>	<u>25,278.09</u>	<u>34,866.95</u>	<u>-9,588.86</u>
<b>Credit Cards</b>			
2155 · Accounts Payable Credit Card	4,051.31	2,966.73	1,084.58
<b>Total Credit Cards</b>	<u>4,051.31</u>	<u>2,966.73</u>	<u>1,084.58</u>
<b>Other Current Liabilities</b>			
2150 · Accounts Payable Grants	0.00	0.00	0.00
2160 · Accounts Payable Payroll	1,176.74	0.00	1,176.74
2800 · Deferred Revenue	88,552.56	64,925.59	23,626.97
<b>Total Other Current Liabilities</b>	<u>89,729.30</u>	<u>64,925.59</u>	<u>24,803.71</u>
<b>Total Current Liabilities</b>	<u>119,058.70</u>	<u>102,759.27</u>	<u>16,299.43</u>
<b>Long Term Liabilities</b>			
2200 · Leave Payable	33,830.85	35,888.44	-2,057.59
<b>Total Long Term Liabilities</b>	<u>33,830.85</u>	<u>35,888.44</u>	<u>-2,057.59</u>
<b>Total Liabilities</b>	<u>152,889.55</u>	<u>138,647.71</u>	<u>14,241.84</u>
<b>Equity</b>			
3000 · General Operating Fund	457,836.46	380,204.15	77,632.31
3600 · Net Investment in Fixed Assets	5,723.30	7,482.92	-1,759.62
Net Income	7,548.67	16,191.10	-8,642.43
<b>Total Equity</b>	<u>471,108.43</u>	<u>403,878.17</u>	<u>67,230.26</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>623,997.98</b></u>	<u><b>542,525.88</b></u>	<u><b>81,472.10</b></u>

**Accrued Revenue by Grant or Contract  
For Year Ending June 30, 2017**

Grant or Contract	GRANT- CONTRACT START	GRANT- CONTRACT END DATE	GRANT- CONTRACT TOTAL	JULY FY16	AUG FY16	SEPT FY16	OCT FY16	NOV FY16	DEC FY16	YEAR TO DATE FY16	PREVIOUS YEARS	BUDGETED AMOUNT FOR FY18	GRANT TO DATE	GRANT- CONTRACT REMAINING
MPO-FTA	07/01/16	06/30/17	94,430	10,002	11,927					21,929			21,929	72,501
MPO-PL	07/01/16	06/30/17	191,581	16,804	18,643					35,447			35,447	156,134
MPO-PASS-THROUGH	07/01/16	11/30/17	300,000	64,716	67,055					131,771	130,281		262,052	37,948
HOME TJPDC	07/01/16	06/30/16	46,566	2,815	6,654					9,469			9,469	37,097
HOME PASS-THROUGH	07/01/16	06/30/16	878,006	68,366	117,101					185,467			185,467	692,539
HOUSING HPG	07/01/16	09/30/17	6,252	90	89					179			179	6,073
HPG PASS-THROUGH	07/01/16	09/30/17	35,431							0			0	35,431
STATE SUPPORT TO PDC	07/01/16	06/30/17	75,971	6,330	6,331					12,661			12,661	63,310
CLEAN COMMUTE DAY	07/01/16	06/30/17	825							0			0	825
RIDESHARE	07/01/16	06/30/17	173,916	11,649	15,409					27,058			27,058	146,858
RURAL TRANSPORTATION	07/01/16	06/30/17	58,000	2,268	2,554					4,822			4,822	53,178
TJPDC CORPORATION	07/01/16	06/30/17	839	476	363					839			839	0
LEGISLATIVE LIAISON	07/01/16	06/30/17	99,600	5,561	9,599					15,160			15,160	84,440
SOLID WASTE	07/01/16	06/30/17	10,500	1,102	2,264					3,366			3,366	7,134
COLUMBIA- HMPG	02/29/16	09/15/17	21,500	1,322	756					2,078	6,277		8,355	13,145
VDEM PASS-THROUGH	02/29/16	09/15/17	178,000							0		46,750	0	131,250
ROCKFISH	03/22/16	03/01/17	24,501	2,643	1,952					4,595	18,474		23,069	1,432
HAZARD MITIGATION	03/21/16	04/30/18	45,000	1,580	1,644					3,224	2,266	10,000	5,490	29,510
MEMBER PER CAPITA	07/01/16	06/30/17	150,809	12,567	12,567					25,134			25,134	125,675
WATER STREET CENTER	07/01/16	06/30/17	0							0			0	0
OFFICE LEASES - RENT	07/01/16	06/30/17	8,200	500	700					1,200			1,200	7,000
OFFICE LEASES - DIRECT COSTS	07/01/16	06/30/17	85	75	10					85			85	0
STANARDSVILLE TAP	04/06/15	12/31/17	11,500	176	262					438	1,546	4,203	1,984	5,313
ALB-BROADBAND-TASK 2	07/01/16	06/30/17	7,500	388	331					719	6,781		7,500	0
MAPPING	07/01/16	06/30/17	0							0			0	0
BANK INTEREST	07/01/16	06/30/17	750	108	108					216			216	0
<b>TOTAL</b>			<b>2,419,762</b>	<b>209,538</b>	<b>276,319</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>485,857</b>	<b>165,625</b>	<b>60,953</b>	<b>651,482</b>	<b>1,706,793</b>

Pass-through funds	897,168
Contract funds	0
TJPDC Available Funds	<u>\$809,625</u>
Available per month	80,962