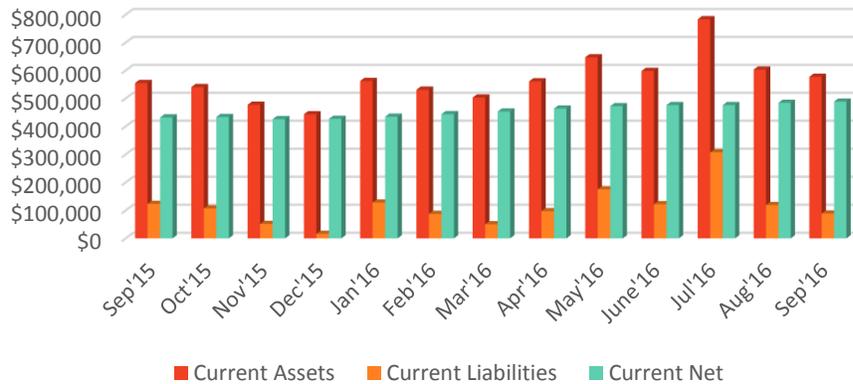


FINANCIAL DASHBOARD Through September 30, 2016

Net Quick Assets

Target = \$470,181 (6 months operating expenses)
12 Month Average Monthly Operating Expenses = \$78,363



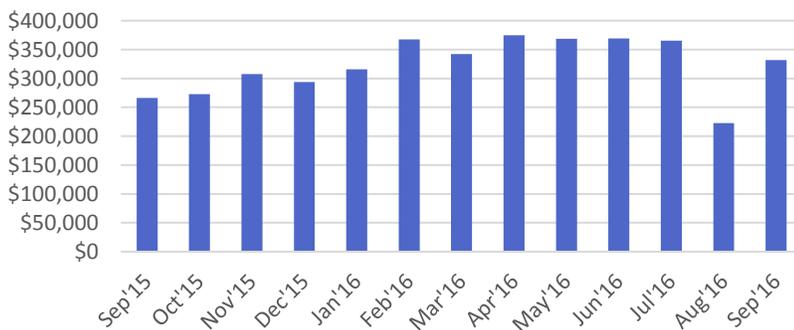
Net Quick Assets

Sep'15 =	\$431,585
Oct'15 =	\$433,507
Nov'15 =	\$425,754
Dec'15 =	\$426,855
Jan'16 =	\$434,515
Feb'16 =	\$443,690
Mar'16 =	\$452,871
Apr'16 =	\$463,668
May'16 =	\$472,075
Jun'16 =	\$475,879
Jul'16 =	\$476,001
Aug'16 =	\$484,103
Sep'16 =	\$488,664

NET QUICK ASSETS are the highly liquid assets held by the agency, including cash, marketable securities and accounts receivable. Net quick assets are calculated as current assets (cash + marketable securities + prepaid assets + accounts receivable) minus current liabilities of payables and deferred revenue. The FY17 target is 6 months of operating expenses (TJPDC costs minus pass-through and project contractual expenses), based on a rolling twelve-month average. TJPDC had 6.24 months of operating expenses at the end of the month. The rolling twelve-month average operating expenses changes only slightly from month to month. It decreased from \$78,512 in August to \$78,363 in September.

Unrestricted Cash on Hand

Target = \$313,454 (4 months operating expenses)
Concern Area = <\$156,727 (2 months operating expenses)

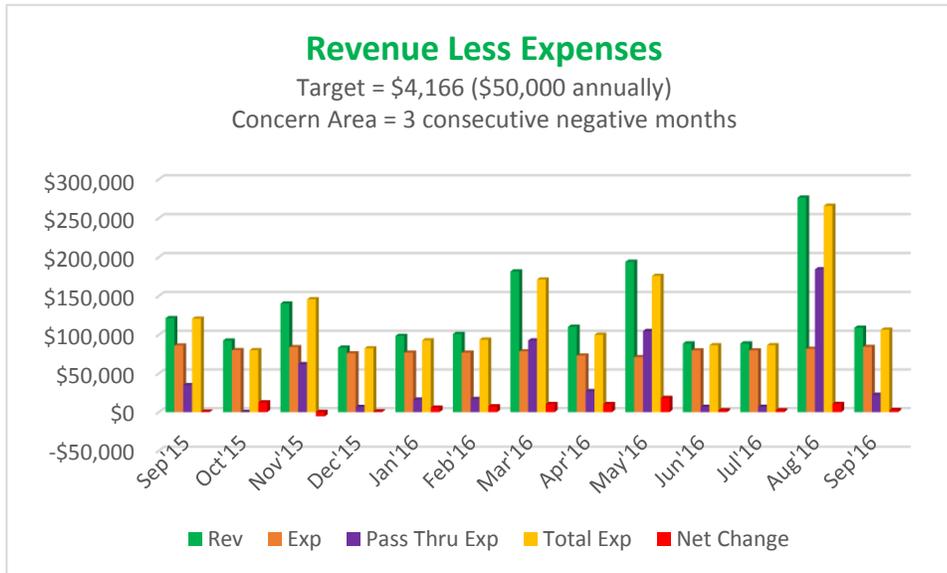


UNRESTRICTED CASH ON HAND

consists of funds held in checking and money market accounts immediately available to TJPDC for expenses. Cash does not include pass-through deposits in transit. Total cash minus notes payable minus deferred revenue = Unrestricted Cash on Hand.

Months of Unrestricted Cash divides unrestricted cash on hand by the agency's average monthly operating expenses to give the number of months of operation without any additional cash received. Total cash increased from \$311,054 in August to \$387,870 in September. Reimbursement for pass-through funds paid out in August for advertising for the Rio Road/Route 29 campaign was received in September. The end of month level of Unrestricted Cash on Hand of \$331,577 represents 4.23 months of operating expenses.

FINANCIAL DASHBOARD Through September 30, 2016



Monthly Net Revenue

Sep'15 =	\$581
Oct'15 =	\$12,530
Nov'15 =	(\$5,563)
Dec'15 =	\$876
Jan'16 =	\$5,685
Feb'16 =	\$7,419
Mar'16 =	\$10,359
Apr'16 =	\$10,228
May'16 =	\$18,160
Jun'16 =	\$2,282
Jul'16 =	(\$2,961)
Aug'16 =	\$10,510
Sep'16 =	\$2,607

NET REVENUE is the surplus or shortfall resulting from monthly revenues minus expenses. The FY17 budget adopted in May 2016 projected a balanced budget with no surplus. There was a surplus in September of \$2,608, September expenses include half of the audit expense; the second half will be accrued in November. The year to date surplus is \$10,155, slightly below the YTD target of \$12,500.

NOTES

1. Target is a reasonable expectation that the TJPDC may reach this level to achieve our long range financial goals. A plan will be developed showing how these target goals are expected to be achieved through daily financial management practices.
2. Concern is a level where staff will immediately identify causes of the change in financial position, whether this is a special one-time circumstance caused by a financial action or whether a trend is emerging caused by one of more operational or financial circumstances and prepare a plan of action to correct or reverse the trend.
3. Back up documentation and details of this Financial Dashboard can be found in the monthly financial statements of balance sheet, income statement and cash position statement supplied to the TJPDC Commissioners.
4. The average monthly operating expense is a rolling twelve-month average of operating expenses (TJPDC costs minus pass-through and project contractual expenses).
5. Meeting the goal of Change in Net Assets of \$50,000 per year will achieve our target goal of \$500,000 in Net Quick Assets before the end of FY17.

Thomas Jefferson Planning District Commission
Consolidated Profit and Loss
 September 2016

2:27 PM
 10/25/16
 Accrual Basis

	Sep 16	Budget	Jul - Sep...	YTD Bud...	Annual ...
Ordinary Income/Expense					
Income					
4400 · Gain on asset Disposal	0	0	0	0	0
41100 · Federal Funding Source	42,033	80,204	297,754	240,613	962,451
4120 · State Funding Source	19,946	30,884	130,763	92,651	339,673
4130 · Local Source					
4285 · Rent Income	700	750	1,900	2,250	9,000
4130 · Local Source - Other	33,684	34,670	126,452	104,009	276,859
Total 4130 · Local Source	34,384	35,420	128,352	106,259	285,859
42000 · Local Match Per Capita	12,567	12,735	37,702	38,204	152,817
4280 · Interest Income	104	63	320	188	750
Total Income	109,035	159,305	594,892	477,914	1,741,550
Gross Profit	109,035	159,305	594,892	477,914	1,741,550
Expense					
61000 · Personnel					
6100 · Salaries	46,157	49,174	142,792	147,523	590,093
61050 · Fringe and Release	10,986	11,553	32,966	34,658	138,630
Total 61000 · Personnel	57,143	60,727	175,759	182,181	728,723
6900 · Overhead Allocation	0	0	0	0	0
62391 · Postage Expense	30	317	647	951	3,802
62392 · Subscriptions, Publications	0	46	63	138	550
62393 · Supplies	552	630	916	1,891	7,564
62394 · Audit -Legal Expenses	7,750	7,625	8,953	7,875	16,500
6240 · Advertising	1,457	1,399	1,805	4,196	17,607
62401 · Professional Dev-Conference	0	0	0	0	0
62404 · Meeting Expenses	189	253	372	759	3,036
62410 · TJPDC Contractual	4,234	3,785	12,240	11,356	45,424
6382 · Contractual Service Grants	0	0	0	0	0
6281 · Dues	209	720	508	2,161	8,692
62850 · Insurance	244	288	733	863	3,450
62890 · Printing/Copier	251	615	825	1,844	7,376
63200 · Rent Expense	7,077	7,044	20,832	21,132	84,529
63210 · Equipment/Data Use	1,084	1,491	7,477	6,990	20,406
63220 · Telephone Expense	514	511	1,406	1,533	6,130
63300 · Travel-Vehicle	967	1,167	2,762	3,502	14,008
63315 · Legislative Liaison	0	0	0	0	0
6345 · Janitorial Service	825	800	2,982	2,400	9,600
6390 · Professional Development	1,708	1,044	7,026	3,132	12,529
Total Expense	84,234	88,461	245,305	252,901	989,926
Net Ordinary Income	24,800	70,844	349,587	225,013	751,624
Other Income/Expense					
Other Expense					
80000 · MPO-Pass Through	0	0	0	0	0
83000 · HOME Pass-Through	4,999	34,925	190,466	104,774	419,096
8399 · Grants Contractual Services	0	0	0	0	0
84000 · Grants Pass-Through	17,195	41,955	148,965	125,866	332,528
Total Other Expense	22,194	76,880	339,432	230,640	751,624
Net Other Income	(22,194)	(76,880)	(339,432)	(230,640)	(751,624)
Net Income	2,607	(6,036)	10,155	(5,627)	0

Thomas Jefferson Planning District Commission
Balance Sheet Prev Year Comparison
 As of September 30, 2016

	<u>Sep 30, 16</u>	<u>Sep 30, 15</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
1100 · Cash	387,870.03	316,007.75	71,862.28
Total Checking/Savings	387,870.03	316,007.75	71,862.28
Accounts Receivable			
1190 · Receivable Grants	172,428.75	222,968.92	-50,540.17
Total Accounts Receivable	172,428.75	222,968.92	-50,540.17
Other Current Assets			
1310 · Prepaid Rent	625.00	625.00	0.00
1330 · Prepaid Insurance	10,110.35	9,856.06	254.29
1360 · Prepaid Other	6,230.48	5,775.92	454.56
Total Other Current Assets	16,965.83	16,256.98	708.85
Total Current Assets	577,264.61	555,233.65	22,030.96
Fixed Assets			
1400 · Office furniture and Equipment	111,737.79	122,686.82	-10,949.03
1410 · Server	11,384.00	11,384.00	0.00
1499 · Accumulated Depreciation	-102,972.22	-124,986.46	22,014.24
Total Fixed Assets	20,149.57	9,084.36	11,065.21
TOTAL ASSETS	<u>597,414.18</u>	<u>564,318.01</u>	<u>33,096.17</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2100 · Accounts Payable-General	30,444.72	72,334.15	-41,889.43
Total Accounts Payable	30,444.72	72,334.15	-41,889.43
Credit Cards			
2155 · Accounts Payable Credit Card	1,863.25	1,285.85	577.40
Total Credit Cards	1,863.25	1,285.85	577.40
Other Current Liabilities			
2150 · Accounts Payable Grants	0.00	0.00	0.00
2160 · Accounts Payable Payroll	0.00	100.00	-100.00
2800 · Deferred Revenue	56,293.00	49,661.58	6,631.42
Total Other Current Liabilities	56,293.00	49,761.58	6,531.42
Total Current Liabilities	88,600.97	123,381.58	-34,780.61
Long Term Liabilities			
2200 · Leave Payable	35,215.19	36,773.47	-1,558.28
Total Long Term Liabilities	35,215.19	36,773.47	-1,558.28
Total Liabilities	123,816.16	160,155.05	-36,338.89
Equity			
3000 · General Operating Fund	457,836.47	380,204.15	77,632.32
3600 · Net Investment in Fixed Assets	5,606.50	7,187.11	-1,580.61
Net Income	10,155.05	16,771.70	-6,616.65
Total Equity	473,598.02	404,162.96	69,435.06
TOTAL LIABILITIES & EQUITY	<u>597,414.18</u>	<u>564,318.01</u>	<u>33,096.17</u>

**Accrued Revenue by Grant or Contract
For Year Ending June 30, 2017**

Grant or Contract	GRANT- CONTRACT START DATE	GRANT- CONTRACT END DATE	GRANT- CONTRACT TOTAL	JULY FY17	AUG FY17	SEPT FY17	OCT FY17	NOV FY17	DEC FY17	YEAR TO DATE FY17	PREVIOUS YEARS	BUDGETED AMOUNT FOR FY18	GRANT TO DATE	CONTRACT REMAINING FY17
MPO-FTA	07/01/16	06/30/17	94,430	10,002	11,927	6,159				28,088			28,088	66,342
MPO-PL	07/01/16	06/30/17	191,581	16,804	18,643	19,964				55,411			55,411	136,170
MPO-PASS-THROUGH	07/01/16	11/30/17	300,000	64,716	67,055	15,431				147,202	130,281		277,483	22,517
HOME TJPDC	07/01/16	06/30/17	46,566	2,815	6,654	4,999				14,468			14,468	32,098
HOME PASS-THROUGH	07/01/16	06/30/17	878,006	68,366	117,101	4,628				190,095			190,095	687,911
HOUSING HPG	07/01/16	09/30/17	6,252	90	89	34				213			213	6,039
HPG PASS-THROUGH	07/01/16	09/30/17	35,431			1,764				1,764			1,764	33,667
STATE SUPPORT TO PDC	07/01/16	06/30/17	75,971	6,330	6,331	6,331				18,992			18,992	56,979
CLEAN COMMUTE DAY	07/01/16	06/30/17	825							0			0	825
RIDESHARE	07/01/16	06/30/17	173,916	11,649	15,409	13,239				40,297			40,297	133,619
RURAL TRANSPORTATION	07/01/16	06/30/17	58,000	2,268	2,554	3,838				8,660			8,660	49,340
NELSON CTY RTE 29	08/30/16	02/28/17	13,787							0			0	13,787
Pass through Contract	08/30/16	02/28/17	16,500							0			0	16,500
TJPDC CORPORATION	07/01/16	06/30/17	1,487	476	363	648				1,487			1,487	0
LEGISLATIVE LIAISON	07/01/16	06/30/17	99,600	5,561	9,599	9,740				24,900			24,900	74,700
SOLID WASTE	07/01/16	06/30/17	10,500	1,102	2,264	3,388				6,754			6,754	3,746
COLUMBIA- HMPG	02/29/16	09/15/17	21,500	1,322	756	604				2,682	6,277		8,959	12,541
VDEM PASS-THROUGH	02/29/16	09/15/17	178,000							0	46,750	0	0	131,250
ROCKFISH	03/22/16	03/01/17	24,501	2,643	1,952	1,432				6,027	18,474		24,501	0
HAZARD MITIGATION	03/21/16	04/30/18	45,000	1,580	1,644	3,097				6,321	2,266	10,000	8,587	26,413
MEMBER PER CAPITA	07/01/16	06/30/17	150,809	12,567	12,567	12,567				37,701			37,701	113,108
WATER STREET CENTER	07/01/16	06/30/17	0							0			0	0
OFFICE LEASES - RENT	07/01/16	06/30/17	8,200	500	700	700				1,900			1,900	6,300
OFFICE LEASES - DIRECT COSTS	07/01/16	06/30/17	230	75	10	145				230			230	0
STANARDSVILLE TAP	04/06/15	12/31/17	11,500	176	262	224				662	1,546	4,203	2,208	5,089
ALB-BROADBAND-TASK 2	07/01/16	06/30/17	7,500	388	331					719	6,781		7,500	0
SHRP2 I-64	10/01/16	09/30/17	70,000									25,000	0	45,000
SHRP2 I-64 Pass Through	10/01/16	09/30/17	30,000										0	30,000
MAPPING	07/01/16	06/30/17	0							0			0	0
BANK INTEREST	07/01/16	06/30/17	750	108	108	104				320			320	0
TOTAL			2,550,842	209,538	276,319	109,036	0	0	0	594,893	165,625	85,953	760,518	1,703,941

Pass-through funds	921,845
Contract funds	
TJPDC Available Funds	<u>\$782,096</u>
Available per month	86,900