RESOLUTION

APPOINTMENT OF FREEDOM of INFORMATION ACT (FOIA) OFFICER

WHEREAS, Virginia Code §2.2-3704.2 currently requires all state and local public bodies that are subject to the provisions of the Virginia Freedom of Information Act (FOIA) to designate and publicly identify one or more FOIA officers, whose responsibility is to serve as a point of contact for members of the public in requesting public records and to coordinate the public body's compliance with provisions of the Act; and

WHEREAS, SB 138, approved by the 2020 General Assembly and signed by the governor, adds regional public bodies to the types of public bodies that must designate a FOIA officer, effective July 1, 2020; and

WHEREAS, the new law requires that the name and contact information of the public body's FOIA officer be made available in a way reasonably calculated to provide notice to the public; and

WHEREAS, the law stipulates that the FOIA officer possess specific knowledge of the provisions of the Act and be trained at least once every two years; now, therefore be it

RESOLVED, that the Thomas Jefferson Planning District Commission (TJPDC), a regional public body, hereby appoints David Blount, Deputy Director, as FOIA officer for the TJPDC.

ADOPTED by the Thomas Jefferson Planning District Commission at its meeting of June 4, 2020, in the City of Charlottesville, Virginia.

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Charles P. Boyles, II Executive Director  Dale Herring, Commission Chair

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Date
CHAPTER 1141

An Act to amend and reenact § 2.2-3704.2 of the Code of Virginia, relating to Virginia Freedom of Information Act; FOIA officers; training and reporting requirements.

Approved April 11, 2020

Be it enacted by the General Assembly of Virginia:

1. That § 2.2-3704.2 of the Code of Virginia is amended and reenacted as follows:

   § 2.2-3704.2. Public bodies to designate FOIA officer.
   A. All state public bodies, including state authorities, that are subject to the provisions of this chapter and all local public bodies and regional public bodies that are subject to the provisions of this chapter, shall designate and publicly identify one or more Freedom of Information Act officers (FOIA officer) whose responsibility is to serve as a point of contact for members of the public in requesting public records and to coordinate the public body's compliance with the provisions of this chapter.
   B. For such state public bodies, the name and contact information of the public body's FOIA officer to whom members of the public may direct requests for public records and who will oversee the public body's compliance with the provisions of this chapter shall be made available to the public upon request and be posted on the respective public body's official public government website at the time of designation and maintained thereafter on such website for the duration of the designation.
   C. For such local public bodies and regional public bodies, the name and contact information of the public body's FOIA officer to whom members of the public may direct requests for public records and who will oversee the public body's compliance with the provisions of this chapter shall be made available in a way reasonably calculated to provide notice to the public, including posting at the public body's place of business, posting on its official public government website, or including such information in its publications.
   D. For the purposes of this section, local public bodies shall include constitutional officers.
   E. Any such FOIA officer shall possess specific knowledge of the provisions of this chapter and be trained at least once during each consecutive period of two calendar years commencing with the date on which he last completed a training session by legal counsel for the public body or the Virginia Freedom of Information Advisory Council (the Council) or through an online course offered by the Council. Any such training shall document that the training required by this subsection has been fulfilled.
   F. The name and contact information of a FOIA officer trained by legal counsel of a public body shall be submitted to the Council by July 1 of each year the FOIA officer is initially trained on a form developed by the Council for that purpose and (ii) updated in a timely manner in the event of any changes to such information.
   G. The Council shall maintain on its website a listing of all FOIA officers, including name, contact information, and the name of the public body such FOIA officers serve.