



**THOMAS JEFFERSON PLANNING DISTRICT COMMISSION
NOTICE OF AWARD OF CONTRACT ON SOLE SOURCE BASIS
VIRGINIA CODE § 2.2-4303 (E)**

NOTICE is hereby given that the Thomas Jefferson Planning District Commission has determined that:

Vendor: Donaldson Construction, LLC

Is the only source practicably available to provide:

Description: Change order renovations to ongoing construction in rented office space to include: bathroom tile, vanities, associated plumbing, counter tops, mirrors, and lighting, as well as installing a water fountain, painting bathrooms, and replacing uneven flooring in one office.

The public records pertaining to the procurement are available for inspection by potential vendors.

The contract is to be awarded as of 2/23/2026 (10 days from the notice date). A written statement of reasons for this determination is on file.

Notice Date: 2/13/2026

A handwritten signature in black ink, appearing to read "Christine EB Jacobs", written over a horizontal line.

Christine EB Jacobs
Executive Director

I certify that this notice was posted on the Virginia Department of General Services' central electronic procurement website (<https://eva.virginia.gov>) on the above date.

A handwritten signature in black ink, appearing to read "Ruth Emerick", written over a horizontal line.

Ruth Emerick
Chief Operating Officer