



REGIONAL HOUSING PARTNERSHIP

Memo

To: RHP Voting Members
From: Christine Jacobs, Housing Coordinator
Date: December 21, 2018
Re: Regional Housing Partnership Meeting of Voting Members on **January 24, 2019**

Purpose: To inform the Regional Housing (RHP) Voting Members of actionable items prior to their first meeting on Thursday, January 24, 2019.

Administration

- RHP voting members may appoint an alternate to serve in their absence. If you would like to appoint an alternate, please send your alternate's name and email address to Christine Jacobs at cjacobs@tjpd.org prior to the first RHP meeting.
- Due to a full agenda for the first RHP meeting, a round table discussion will not be included. However, all future RHP voting membership meetings will include a round table discussion on housing-related topics.

Agenda Summary

1. Call to Order

2. Welcome and Introductions

a. Welcome

- i. Regional Emphasis – The RHP is an advisory board, created by the Thomas Jefferson Planning District Commission (TJPDC), in partnership with multi-sector stakeholders related to housing. The Partnership will address the housing needs of the TJPDC's region, to include: Albemarle County, the City of Charlottesville, Fluvanna County, Greene County, Louisa County, and Nelson County. The Partnership will take a comprehensive approach to housing, embedding housing-related issues such as workforce development, transportation, health, and economic development solutions into the creation of housing strategies for the region. The RHP will make recommendations to localities, with a focus on housing production, diversity, accessibility, cost, location, design, and increasing stability for the region's residents.
- ii. Public Meeting – All scheduled meetings of the RHP's voting membership will be open to the public. Meetings will be recorded and made available to the public via the TJPDC's website. A policy will be provided at each meeting.



b. Partnership Member Introductions

3. Partnership Structure

a. Organizational Structure – The RHP will consist of 20 voting members.

Regional Housing Partnership Voting Members:

Heather Hill, City Council (Alternate - Mayor Nikuyah Walker)	City of Charlottesville Elected or Planning Commission Official (1)
Ned Galloway, Board of Supervisors	Albemarle County Elected or Planning Commission Official (1)
Gequetta Murray-Key, Planning Commissioner	Fluvanna County Elected or Planning Commission Official (1)
Jay Willer, Planning Commissioner	Greene County Elected or Planning Commission Official (1)
Robert Babyok, Board of Supervisors	Louisa County Elected or Planning Commission Official (1)
Jesse Rutherford, Board of Supervisors	Nelson County Elected or Planning Commission Official (1)
Anthony Haro, Thomas Jefferson Area Coalition for the Homeless Dan Rosensweig, Habitat for Humanity Sunshine Mathon, Piedmont Housing Alliance	TJPDC Appointed Non-Profit Housing Representatives (3)
Christopher Bremont, Bramante Homes, Inc	TJPDC Appointed Builder Representative (1)
Chris Henry, Stony Point Design/Build LLC	TJPDC Appointed Developer Representative (1)
Peter Holman, UVA Community Credit Union	TJPDC Appointed Financial Lender Representative (1)
Greg Powe, Powe Studio Architects PC	TJPDC Appointed Design Professional Representative (1)
Brandon Collins, Resident, Public Housing Association of Residents	TJPDC Appointed Citizen/Resident Representative (Urban) (1)
Mozell Booker, Resident, Fluvanna County	TJPDC Appointed Citizen/Resident Representative (Rural) (1)
Colette Sheehy, University of Virginia	University of Virginia (UVA) (1)
Keith Smith, Thomas Jefferson Planning District Commission	Thomas Jefferson Planning District Commission Commissioner (1)
George Krieger, Nelson County Community Development Foundation	Rural Representative – Appointed by TJPDC (1)
Jeff Waite, Chair of Workforce Development Board	Workforce Development Board Chair (1)
Diantha McKeel, Chair of Regional Transit Partnership	Regional Transit Partnership (RTP) Chair (1)



A 7-person Executive Committee will include representatives from the voting membership and will make recommendations to the TJPDC staff and the RHP membership. At the first meeting, the RHP will elect the Executive Committee. Below, please find a recommended slate of members for the Executive Committee.

Executive Committee:

Ned Galloway	Elected Official
Brandon Collin	Affordable Housing Resident
Anthony Haro	Nonprofit Service Provider
Greg Powe	Private-Sector Service Provider
Colette Sheehy	UVA Representative
George Krieger	Rural Nonprofit Service Provider
Keith Smith	TJPD Commission Representative

***Recommended Motion: Motion to appoint to the Regional Housing Partnership’s Executive Committee: Ned Galloway, Brandon Collins, Anthony Haro, Greg Powe, Colette Sheehy, George Krieger, and Keith Smith.** At their first organizational meeting, the Executive Committee will elect officers to advise the TJPDC staff and housing stakeholders on ongoing programs, projects, and issues and set their annual meeting schedule. The recommended date and time of the first Executive Committee meeting is **Tuesday, February 5, 2019 at 8:00 am.**

- b. Bylaws – At the first meeting, the RHP will determine if written bylaws are necessary at this time. If so, the Executive Committee, in a manner of their choosing, will draft a set of bylaws that will be brought before the voting membership for consideration.

4. Mission of the Partnership (Handout)

- a. Formally Consider and Take Action on Operational Framework– At the first meeting, the RHP will vote to formally consider the Operational Framework that was approved by the Thomas Jefferson Planning District Commission on September 7, 2018. Please review the Framework and provide any comments or feedback to Christine Jacobs by January 10, 2019 at cjacobs@tjpd.org.

***Staff Recommended Motion: Motion to approve the Operational Framework dated August 2018.**

5. Meeting Schedule

- a. As per the Framework, the RHP will meet quarterly in the first year until bylaws, a schedule of meetings, and a work plan are established. Meetings will then commence bi-annually or as established in the bylaws. When possible, the meetings will be held in conjunction with the two Regional Housing Summits.



The proposed schedule for 2019 meetings is:

- i. January 23, 2019 9:00 am – 10:30 am
- ii. April 19, 2019 – 4:00 pm – 5:00 pm (Regional Housing Summit Date)
- iii. July 18, 2019 9:00 am – 10:30 am
- iv. October 18, 2019 Time to be determined

6. Spring Housing Summit

- a. The goal of the Regional Housing Summit is to identify educational topics of interest on a given housing-related topic, no less than twice per year. The first housing Summit is scheduled for Friday, April 19th. It will be a full-day event consisting of two keynote speakers, two regional topics overviews, and six breakout sessions on policies and programs.
- b. At its first meeting, the RHP will identify members to serve on a Regional Housing Summit Planning Committee. If you are interested in serving on this committee, please let Christine Jacobs know at cjacobs@tjpd.org.

7. Presentation: Regional Housing Needs Assessment Results

- a. The Thomas Jefferson Planning District Commission and the County of Albemarle have contributed \$53,000 towards a Regional Housing Needs Assessment completed by Anita Morrison of Partners for Economic Solutions. An update on the analysis will be provided at the meeting with a summary and discussion of the current data.

8. Presentation: Regional Strategies Status/Initiative

- a. Phase 2 of the Regional Housing Needs Analysis is to develop priority strategies to assist in meeting the region's and each jurisdiction's housing needs. The TJPDC, on behalf of the RHP, applied for and was granted \$100,000 from the Virginia Housing Development Authority to develop the Regional Housing Partnership and undertake the development of Regional Strategies. The goal of the strategies plan is to meet housing needs through a regional understanding of need. At its first meeting, the RHP will identify members to serve on the Regional Strategies Plan Committee. If you are interested in serving on this committee, please let Christine Jacobs know at cjacobs@tjpd.org. The Regional Strategies Plan Committee will meet as needed to coordinate between stakeholders, identify regional strategies, and communicate with TJPDC staff and the RHP members.

9. TomTom – Civic Innovation Conference – Affordable Housing

- a. An update will be provided on the planned sessions on Affordable Housing at the Tom Tom Festival on April 10, 2019.

10. Adjourn