

Regional Housing Networking Reception
Tentative Details

When: Tuesday, July 7, 5 pm – 7 pm

Where: Common House, Vinegar Hall North

Guest of Honor: Maurice Jones, President of LISC

Venue Rental: \$750; includes tables, chairs, glassware, utensils, napkins, labor (servers, manager, and bartenders), speakers for background music, clean-up, set-up

Venue Accommodations: 36 seated, 60 standing

Appetizers: Assuming 50 guests, 12 - \$100 platters servicing 25 items each (total 7 bites per person) – Total \$1,200

Bar package: 2 drink tickets per guest (\$5/beer, \$8/wine) – Total ~\$750

***Committee Discussion items:**

1. Purpose of the reception event – fundraising, networking, advance access to Keynote speaker
2. Intended audience
3. Method of invitation/registration – Invitation only with RSVP
4. Sponsor - TBD