

AGENDA

Rural Transportation Advisory Committee

Tuesday, July 16th, 2019 1:00 p.m.

Water Street Center, 401 East Water Street, Charlottesville

Item	Time	Description
1	1:00-1:05	Matters from the Public and Committee Response <i>Members of the public are welcome to provide comment on any public interest, transportation-related topic, including the items listed on this agenda. Limit 3 minutes per speaker</i>
2	1:06-1:07	Approval of the Minutes (*) The Committee will review and approve minutes from the May 21 st , 2019 meeting. <i>Click here for the May 21st Minutes</i>
3	1:08-1:10	Election of Officers (*) A new Chair and Vice-Chair will need to be elected for Fiscal Year 2020
4	1:11-1:15	Committee and Voting Members (*) Update the Committee and voting members for Fiscal Year 2020
5	1:16-1:25	RTAC Bylaws Review, update and adopt RTAC bylaws for Fiscal Year 2020 <i>Click here for the 2014 RTAC Bylaws</i>
6	1:26-1:35	Jefferson Area Bicycle and Pedestrian Plan Update Provide a brief update to the bicycle and pedestrian plan with discussion http://tjpc.org/transportation/jefferson-area-bike-and-pedestrian-plan/
7	1:36-2:10	Getting to Know More Autonomous Vehicles in Rural Regions Surface Transportation Block Grant (STBG) Program
8	2:11- 2:25	Updates and Discussion Attendees are invited to share briefly about current planning and transportation related activities in their locality or agency
9	2:26-2:30	Action Items & Other Business The Committee will discuss items requiring follow-up action and any other business
10	2:31-	Additional Matters from the Public <i>Members of the Public are welcome to provide comment on any public interest, transportation-related topic, including the items listed on this agenda. Limit 3 minutes per speaker</i>

Next Meeting: September 17th

(*) Items requiring Committee action

Rural Technical Advisory Committee

Minutes: May 21st, 2019

Committee – Voting Members

- *Dan Butch, *Albemarle County*
- *Chuck Proctor, *VDOT Culpeper District*
- *Jim Frydl, *Greene County*
- *Tom Egeland, *Louisa County*
- *David Cook, *VDOT Lynchburg District*
- *Stephen Johnson, *JAUNT*
- *Kristian Zimmerman, *RideShare*

TJPDC Staff

- Kristian Zimmerman
- Sandy Shackelford
- Jakob zumFelde

** Represents voting members present*

Call to Order:

Mr. Egeland called the meeting to order at 1:08 pm

Matters from the Public:

There were no matters from the public

Approval of Minutes:

The minutes were motioned for approval by Mr. Egeland and seconded by Mr. Frdyl

Rural Work Program:

Mr. Zimmerman noted that the Thomas Jefferson Planning District Commission has approved the Fiscal Year 2020 Rural Work Program. The central project of focus for FY20 will be the Zion Crossroads Small Area Plan with \$45,000 allocated towards the project in funds.

Zion Crossroads Small Area Plan/Corridor Study:

Mr. Proctor is asking for a VDOT consultant to perform a study of the Route 15 corridor in Louisa and Fluvanna County. An internal meeting between Louisa and Fluvanna Counties, TJPDC, and VDOT was proposed by Mr. Proctor and Mr. Egeland. The meeting is to begin the initial discussion of coordination between the major stakeholders for this project. Additional conversation continued between Mr. Proctor and Mr. Egeland on the timing of this project due to the high volume of development coming to the Zion Crossroads area in both Louisa and Fluvanna County.

Getting to Know More:

Mr. Zimmerman spoke briefly on different legal aspects of wineries and breweries in the state of Virginia. The Virginia state code identifies the acceptable land uses as ‘agricultural or as otherwise permitted by the locality for limited brewery use... of which... does not include residential conservation except for lands zoned residential conservation’. Mrs. Shackelford addressed the issues of off-site parking and the challenges of what use fits into the parking table at the local level ordinance. Many breweries and wineries do not trigger the VDOT trip generator. Mrs. Shackelford spoke to an instance in Campbell County where they eliminated a piece of the parking ordinance because it was requiring too much parking for businesses. Eliminating this factor shifted the burden of determining how much parking is needed for a business from the county to the property owner/ site developer to ensure they provide ample parking for their customers. If ample parking is not provided and customers are forced to park outside of the

provided parking area(s) then this is determined to be a violation of the zoning code and the locality then has a mechanism in place to address the parking violation.

Brief discussions of traffic analyses and VDOT standards, including site plans for breweries and wineries occurred between multiple committee members.

Mr. Johnson spoke to the need to identify more than just vehicles and parking requirements but to think of the changing technologies in transportation that include buses. This led to a short discussion about the need to identify pick-up and drop-off locations at these sites, similar to how loading zones are addressed in site plan reviews. Mr. Johnson spoke to advertising transportation options JAUNT is exploring for special events.

Mrs. Shackelford mentioned issues with waste water systems and septic systems handling the flow from breweries brewing processes with yeast and other organic materials. Solid particles and PH levels are extremely high in comparison to other produced waste. Septic systems on site are engineered and rated to treat these issues but are still continuing to fail, leaving the Brewery in a situation where they must hire a pump and haul company to store the waste. Waste water facilities are also failing to handle these additional organic materials from breweries when the site is connected to the waste water treatment infrastructure. State code currently does not give localities the power to regulate the manufacturing of alcohol and its waste so at this time there is not a clear solution to this problem.

Mr. Frydl mentioned that he would like to discuss the *Surface Transportation Block Grant* (STBG) Program at the next RTAC meeting as a Getting to Know More topic. Mr. Cook suggested that we explore the topic of autonomous vehicles in rural regions.

Updates and Discussion:

Fluvanna County has 418 residential units potentially coming online, the planning commission approved the development but not the increased density, the board of supervisors will review the project in June. A transportation plan is being explored for Palmyra and also potentially Columbia.

Albemarle County has received SMART SCALE funds and will put these funds towards the Route 250 and Route 20 intersection in Pantops. Improvements will include pedestrian crossings, signalization improvements, and additional turn lanes.

JAUNT is launching a new shuttle, Crozet Connect. This new feature will begin with the commuter aspect of transportation. If the program is successful, JAUNT will then determine when and how to expand the program.

Greene County is holding an open house to discuss R-cut/ J-cut turns on Route 29 near Ruckersville. The county is sending out a request for proposals in FY20 to explore changing/modifying current land use zoning from a strictly Euclidean perspective to a more modernized mechanism that allows for a mix of uses and emphasizes connectivity including walkability and bikability while creating a village feeling. The County is seeking to move towards a performance standard. The County is building a large impoundment area for water supply. In coordination with this effort, a water and sewer service area are being created which would mandate water and sewer hook-ups within the County's designated growth area.



FY19 – Rural Transportation Program

Action Items & Other Business:

There were no action items or other business to conduct

Additional Matters from the Public:

There were no additional matters from the public

Closing:

Mr. Egeland motioned to adjourn the meeting at 2:24 pm



Thomas Jefferson Planning District Commission
Rural Transportation Advisory Committee

Bylaws: Rural Transportation Advisory Committee
Adopted July 15, 2014

Article I - Name and Authority

Section 1. The name of this organization shall be the Thomas Jefferson Planning District Commission, Rural Transportation Advisory Committee, hereinafter called RTAC.

Section 2: The RTAC shall have such authority as given by the Thomas Jefferson Planning District Commission (TJPDC), which is the policy board for this Committee.

Article II – Purpose

Section 1. The RTAC, composed of individuals with technical knowledge in transportation and land use matters, will provide technical review, comment, and recommendations on transportation plans, programs, studies and other appropriate documents, and on regional transportation issues. The RTAC shall integrate land use and environmental considerations into all of its activities in order to forge a stronger link between transportation, land use and the environment. The RTAC will:

- (1) apply current data to the Rural Long Range Plan (RLRP), during plan updates;
- (2) cooperate in the development of procedures for the collection of traffic data;
- (3) work with the staffs of the TJPDC, DRPT and VDOT to review, comment, recommend, and assist VDOT, participating political jurisdictions, or the TJPDC on any proposal, alternatives, and work performed on the location and design of facilities in the Rural Transportation Plan; and
- (4) serve in an advisory capacity to the TJPDC.

Article III – Membership

Section 1: There shall be nine voting members of the RTAC. Membership shall be composed of:

- one (1) planning director or other staff, designated by and representing each member LOCALITY,
- one (1) designated by and representing the Virginia Department of Transportation - Culpeper District,
- one (1) designated by and representing the Virginia Department of Transportation - Lynchburg District,
- one (1) JAUNT director or other representative designated by JAUNT, and
- one (1) Rideshare Program Coordinator or another staff member designated by Rideshare.

Membership is based on position, and representatives will serve on the Committee as long as they hold the position.

Section 2. Any member of the RTAC who wishes to designate an alternate to serve in his or her absence may do so by submitting the name of that individual to the Chair of the RTAC. An alternate may vote only in the absence of the regular member he or she represents.

Section 3. Whenever any voting member fails to attend three (3) consecutive meetings without good reason, the Chair of the RTAC shall seek to determine the cause of the absence and whether another representative from the organization can step into the role.

Article IV – Officers

Section 1. The officers of the RTAC shall consist of a chair and vice-chair.

Section 2. The chair and vice-chair shall be elected by and from the membership of the RTAC, shall serve for one year or until their successors are elected, and shall be eligible for reelection.

Section 3. The election of officers shall be held at the RTAC's first meeting after July 1 of each year and those members elected to office shall assume their duties at the conclusion of the meeting during which the election is held. A majority vote shall be required for election to any office.

Section 4. The TJPDC staff shall prepare and maintain a permanent written record of all RTAC proceedings, and shall transmit a copy of the minutes of each meeting to each member prior to the next meeting.

Article V – Meetings

Section 1. The RTAC shall establish a regular date and place for its meetings. The chair may establish an alternate meeting date to substitute for conflicts caused by holidays and any emergency reasons. Members will be notified in advance of a rescheduled meeting. The chair may also call a special meeting or cancel a regular meeting. There shall be an annual, or as needed, joint MPO Technical Committee/RTAC meeting that will serve as a coordination point between urban and rural committees.

Section 2. A quorum shall consist of at least one-half of the voting representatives of the RTAC, with at least two locality representatives present.

Article VI – Amendment

Section 1. These bylaws may be amended by a two-thirds vote of those members present provided that a quorum is present. Proposed changes in the bylaws shall be transmitted to each voting member at least 10 days prior to the meeting when the voting will be conducted.

Article VII - Effective Date

Section 1. These bylaws shall become effective immediately upon ratification by a majority vote of the RTAC.