

**THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)
FOR SERVICES IN THE COLUMBIA AREA OF FLUVANNA COUNTY**

INVITATION FOR BID (IFB)

**FEMA HAZARD MITIGATION GRANT PROGRAM
DEMOLITION CONTRACT**

INTRODUCTION: The Thomas Jefferson Planning District Commission (TJPDC) is the grantee for a Hazard Mitigation Grant Program award through the Virginia Department of Emergency Management (VDEM) to acquire and demolish four properties in the Columbia area in Fluvanna County. TJPDC hereby issues an Invitation for Bid (IFB) from qualified contractors to provide demolition and grading services. TJPDC is accepting sealed proposals for the work described as the FEMA Hazard Mitigation Grant Columbia Demolition Contract. The work consists of providing all labor, equipment, and materials to safely perform the demolition, haul away debris, and restore the site for use as green space.

IFB Release Date:	September 20, 2017
Contact Name: Address: Phone: E-mail:	Billie Campbell TJPDC 401 E. Water Street P.O. Box 1505 Charlottesville, VA 22902-1505 (434) 422-4822 bcampbell@tjpd.org
Mandatory Pre-Bid Conference:	Friday, October 6, 2017, 2:30 p.m. Meet at St. Joseph's Roman Catholic Church, 28 Cameron Street, Columbia, VA 23038 (corner of Washington and Cameron Streets)
Deadline for Questions	Thursday, October 12, 2017 by 4:00 p.m. to bcampbell@tjpd.org .
Bid Due Date Time Location	Tuesday, October 24, 2017 by 4:00 p.m. EDT TJPDC 401 E. Water Street P.O. Box 1505 Charlottesville, VA 22902-1505

1. **Purpose:** The purpose of this project is to demolish and haul away debris from four damaged structures and appurtenances acquired through the Hazard Mitigation Grant Program (HMPG) and owned by the County of Fluvanna.
2. **Bonds:** Within ten (10) days of TJPDC's acceptance of the contract, the Contractor shall provide a Performance Bond and a Payment Bond, each in the penal sum of the Contract.
3. **Insurance:** Within ten (10) days of TJPDC'S acceptance of the contract, the Contractor shall submit evidence of insurance of the following:
 - Automobile \$500,000 Liability, Medical Payment, Comprehensive, Collision
 - Public Liability \$1,000,000
 - Excess Liability \$2,000,000 Aggregate Over Above Policy Limits
 - Worker's Compensation Amount required by Virginia law

4. **Prevailing Wage:** This IFB calls for the construction of a “public work,” and minimum wage rates under the federal Davis-Bacon Act are required for the project. Rates for Fluvanna County are attached to this IFB.
5. **Property Locations:** Four structures are to be demolished under this contract. These are identified as follows, and also depicted on a map attached to this document:

Property Map Number(s)	Long	Lat	Description
54A 1 79	-78.1616	37.7523	Commercial building
54A 1 63 and 63A	-78.1613	37.7527	“Ferry House” and adjacent vacant parcel
54A 1 62 & 62A	-78.1616	37.7529	Brick/wood frame dwelling or store and adjacent vacant parcel
54A 1 74A and 75	-78.1636	37.7529	“Bryant House”

6. General Provisions:

- A. **Administrative Requirements:** The contractor shall obtain “Building Demolition Permit(s)” from the County of Fluvanna before beginning the demolition work, and maintain the permits throughout the demolition process. The contractor shall comply with all requirements set forth in the demolition permits.
- B. **Cooperation of Contractor:** The Contractor shall give the work site constant attention necessary to facilitate the progress of the work, and shall cooperate with the TJPDC and the County in every way possible. The Contractor shall have a representative thoroughly experienced in the type of work being performed on the work site at all times, as the Contractor’s agent. The representative shall also be capable of receiving instruction from TJPDC or County officials, and shall have full authority to promptly respond to such instruction. The representative shall be capable of supplying such materials, equipment, tools, labor and incidentals as may be required. The Contractor shall not replace him or her without prior written notification to the TJPDC.
- C. **Project Safety:** The Contractor shall comply with all State and Federal Safety Regulations as outlined in the latest revisions of the Federal Construction Safety Standards (Series 1926) and with applicable provisions regulations of the Occupation Safety and Health Administration and (OSHA) Standards of the Williams-Steiger Occupational Health Safety Act of 1970 (Revised).
- D. **Work Progress:**
 1. The Contractor shall submit a proposed schedule for the work as part of the bid submission, indicating expected start and completion dates. Work under this federal grant must be complete by September 15, 2018. Completion shall mean all work including full turf restoration.
 2. Prior to commencing demolition work, a Pre-Construction Meeting will be held with the Contractor, TJPDC and County representatives. Any questions concerning procedures, general conditions, special provisions, plans or specific items related to the project shall be answered and clarified. No Pre-Construction meeting shall be scheduled until submittals, performance bonds, and certificates of insurance are delivered to, and approved by TJPDC in consultation with the County.
 3. **Inspection(s):** Fluvanna County will provide inspection of the construction while it is in progress. If a discrepancy in construction procedures is noted, it will be brought to the attention of the Contractor’s person in charge of the specific work as soon as possible.

4. **Payments:** This work shall be paid for at the contract Lump Sum price. Progress payment requests may be submitted, along with affidavits for all labor, materials and equipment used on the Project. Contractor shall pay for all materials and waivers shall indicate that charges for all labor, materials and equipment used on the project have been paid.
5. **Certified Payroll:** Contractors and subcontractors on public works projects are required to submit certified payroll records on US Department of Labor OMB 1235-0008 on a monthly basis to the TJPDC, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the contractor is aware that filing records he or she knows to be false is a Class-B misdemeanor. The certified payroll records must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

7. General Scope of Work

The general Scope of Work for the FEMA Hazard Mitigation Grant Demolition Contract includes the demolition of four (4) buildings and appurtenances within the Columbia area of the County of Fluvanna. Boundary survey plats of the parcels shall be provided. Property owners have submitted signed documentation indicating that no hazardous materials are on the sites. If any hazardous materials are identified during the course of the work, the Contractor shall notify the Fluvanna County Building Inspector as soon as possible to determine a course of action. The project shall generally consist of the following:

- Obtaining demolition permit(s) from the Fluvanna County Building Department and complying with all requirements; the buildings will need to be inspected by a third party for asbestos before issuance of a demolition permit;
 - Establishing Sediment and Erosion Control, including but not limited to silt fencing and inlet protection;
 - Employing a certified rodent and vermin exterminator to treat the facilities and sites in accordance with governing health laws and regulations. Any rodents, insects, or other vermin appearing before or during the demolition shall be killed or otherwise prevented from leaving the immediate vicinity of the demolition work.
 - Utility disconnection and removal;
 - Removal and disposal of existing debris on the sites and existing hazardous materials (if any) from the properties prior to demolition;
 - Building and site demolition;
 - Site grading and restoration with topsoil and sod.
8. **Pollution Control:** Use water sprinkling, temporary enclosures, and other suitable methods as necessary to limit the amount of dust rising and scattering in the air to the lowest level of air pollution practical for the conditions of work. The Contractor shall comply with the governing regulations.

9. Products:

- A. Topsoil: ASTM D 5268, pH range of 5.5 to 7, a minimum of 4 percent organic material content; free of stones 1 inch or larger in any dimension and other extraneous materials harmful to plant

growth. Import topsoil or manufactured topsoil from off-site sources or amend existing in-place surface soil to produce topsoil. Imported topsoil shall be displaced from naturally well-drained construction or mining sites where topsoil occurs at least 4 inches deep; do not obtain from agricultural land, bogs or marshes. Verify suitability of surface soil to produce topsoil. Clean surface soil of roots, plants, sod, stones, clay lumps, and other extraneous materials harmful to plant growth. Surface soil may be supplemented with imported or manufactured topsoil from offsite.

- B. Grass Seed: Fresh, clean, dry, new-crop seed complying with AOSA's "Journal of Seed Technology; Rules for Testing Seeds" for purity and germination tolerances. State-certified seed of grass species, as follows: 1. Sun and Partial Shade: Proportioned by weight as follows: Turf Type Improved Tall Fescue – 90 percent; Improved Perennial Ryegrass – 0-5 percent; Kentucky Bluegrass – 0-5 percent. Use a seasonal nurse crop in accordance with seeding dates as listed in the latest version of the Virginia Erosion and Sediment Control Handbook Section. Do not use Lespedeza or Crown Vetch under any circumstances as these species are highly invasive.
- C. Erosion Control Blanket: 70 percent agricultural straw/30 percent coconut fiber matrix stitched with a degradable netting, designed to degrade within 18 months.

10. Execution – Building and Site Demolition and Restoration

- A. Summary: This Section includes the following:
 - Demolition and removal of buildings.
 - Removing below-grade construction.
 - Disconnecting, capping or sealing, and removing site utilities.
- B. Material Ownership:
 - 1. Unless otherwise indicated, demolition waste becomes property of Contractor.
 - 2. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest of value to the County that may be uncovered during demolition remain the property of the County.
- C. Demolition Procedures:
 - 1. Buildings to be demolished will be vacated and their use discontinued before start of the Work.
 - 2. Maintain access to existing walkways, exits, and other facilities used by occupants of adjacent buildings. Arrange demolition schedule so as not to interfere with operations of adjacent occupied buildings.
 - 3. To Be Demolished: Demolition shall be the breaking up, cutting, filling of any holes resulting, final grading of the area, performing any other operations required, and the removal from the site of all structures and debris. All pieces of concrete, metal, and any other demolished material shall be removed to a depth of at least 5-feet below existing grade. Before commencing structural demolition, remove all mechanical, electrical, piping, and miscellaneous appurtenances.
 - 4. To Be Removed: The four structures and all debris shall be completely removed from the sites with all associated connecting piping or electrical service. Items shall be taken whole or in parts to be salvaged or disposed of by the Contractor.

5. Neither TJPDC nor the County assume any responsibility for buildings and structures to be demolished. Conditions existing at time of bidding will be maintained by the County as far as practicable.
6. Use of explosives is not permitted.

D. Site Grading and Restoration

1. Uniformly grade area of demolished construction to a smooth surface, free from irregular surface changes. Provide a smooth transition between adjacent existing grades and new grades. All disturbed areas must be graded to provide positive drainage, and to match the surrounding grades. Due to the floodplain, no fill above the adjacent grades is allowed.
2. Site Restoration: All bare soil areas located within the property lines and areas disturbed by the demolition shall be restored with a minimum of six (6) inches of topsoil, and shall be stabilized with seed and Erosion Control Blanket.

E. Disposal of Demolished Materials:

1. Remove demolition waste materials and legally dispose of them in an EPA-approved landfill acceptable to authorities having jurisdiction. Any/all materials, chemicals, and debris located on the property, whether inside a structure to be demolished or lying in the open outside of any structure, shall be removed from the property by the contractor and legally disposed of.
2. Do not allow demolished materials to accumulate on-site.
3. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
4. Do not burn demolished materials.

11. **Qualifications and Experience:** Submittals deemed as responsive shall meet the following Threshold Requirements:

1. Class A Contractor Licensed by the Commonwealth of Virginia
2. Experience providing similar services for at least three (3) years.

12. **Submittal Instructions:** The format of each bid must contain the following elements organized into separate chapters and sections, as the Bidder may deem appropriate. The following paragraphs provide guidelines to each Bidder for information to include in the bid document:

- A. Information Sheet - Provide a Bid Cover Sheet with contact information, contractor license number, references, and the number of years in business providing similar services. An authorized representative of the Bidder shall sign the bid documents.
- B. Demonstrated History of Successful Projects - List recent project information of similar type to the Project completed by the firm including the project name, location, brief description of the project, description of the scope of services provided, and principal contact person.
- C. Proposed Sub-Consultants - The Contractor shall clearly state whether it is proposing to subcontract any of the work herein. The names of all proposed sub-contractors shall be provided. By proposing such firm(s) or individuals, the Contractor assumes full liability for the subconsultant's performance. The Contractor shall state the amount of previous work experience with the sub-consultant(s).

- D. Identification and statement of qualifications of the Project Representative who will be assigned to the work site as the Contractor's agent.
- E. Pricing – Provide flat lump sum pricing. The lump sum price shall include all labor, materials, services, equipment, tools, consumables, parts, supervision, permitting, overhead, and other costs, fees or charges of any kind related to or required for the Work on the Project.
- F. Each Bidder must submit one (1) original and two (2) copies. Each bid shall be in writing and received in hard copy by the deadline: **4 p.m. EDT, on Tuesday, October 24, 2017**. Oral bids, bids received by telephone, fax, telegraph, or email shall be rejected. Bids shall be submitted in sealed envelopes labeled "Columbia Demolition" and the name of the contractor. Please direct bids to the attention of:

Billie Campbell
TJPDC
401 E. Water Street
P.O. Box 1505
Charlottesville, VA 22902-1505

- G. **Contract Award:** The contract will be awarded to the lowest responsible and responsive bidder whose bid, conforming to this IFB, is most advantageous to the TJPDC, considering price and any other evaluation criteria set forth in the bid documents and consistent with the Virginia Procurement Act, the County's Code, TJPDC's Procurement Policies and Procedures and other applicable law. Nothing herein requires that TJPDC complete this Work and the TJPDC may determine not to award any Contract pursuant to this IFB in its sole discretion for any reason or no reason at all.

BID COVER SHEET – Demolition Contract for 4 Properties in the Columbia Area of Fluvanna County, Virginia - Thomas Jefferson Planning District Commission

1. Contractor Information

Contractor Name	
Primary Contact	
Address	
City, State, Zip	
Phone	
Email	
DPOR Contractor License Number	

2. References

Reference 1	
Name	
Company/Org.	
Phone & Email	
Project/Contract \$	
Reference 2	
Name	
Company/Org.	
Phone & Email	
Project/Contract \$	
Reference 3	
Name	
Company/Org.	
Phone & Email	
Project/Contract \$	

3. Years of business, providing this type of service: _____ Years

4. Lump Sum Bid: _____

5. This proposal, consisting of this page and all attachments hereto, represents my full and complete response to this IFB for Demolition Service. I certify that to the best of my knowledge all information herein is true and complete.

Signature: _____ Date: _____

Name:	Title:
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General Decision Number: VA170184 04/07/2017 VA184

Superseded General Decision Number: VA20160184

State: Virginia

Construction Type: Building

Counties: Buckingham, Fluvanna, Greene and Nelson Counties in Virginia.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.20 for calendar year 2017 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.20 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2017. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/06/2017
1	01/27/2017
2	04/07/2017

ASBE0024-006 10/01/2016

	Rates	Fringes
ASBESTOS WORKER/HEAT & FROST INSULATOR - MECHANICAL (Duct, Pipe & Mechanical System Insulation).....	\$ 35.03	15.32

* BOIL0045-003 01/01/2017

	Rates	Fringes
BOILERMAKER.....	\$ 32.72	25.26

ELEV0051-007 01/01/2017

	Rates	Fringes
ELEVATOR MECHANIC.....	\$ 38.35	31.585+a+b

a. PAID HOLIDAYS: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, the Friday after Thanksgiving and Christmas Day.

b. VACATIONS: Employer contributes 8% of basic hourly rate for 5 years or more of service or 6% of basic hourly rate for 6 months to 5 years of service as vacation pay credit.

ENGI0147-019 11/01/2013

	Rates	Fringes
POWER EQUIPMENT OPERATOR Cranes 90 tons & over capacity; Tower & Climbing Cranes with Controls 100 ft. above ground.....	\$ 28.30	8.69%+8.15
Cranes under 90 tons.....	\$ 27.38	8.69%+8.15

IRON0005-010 06/01/2016

	Rates	Fringes
IRONWORKER, STRUCTURAL AND		

ORNAMENTAL.....	\$ 30.85	19.435

PAIN0051-033 06/01/2014		
	Rates	Fringes
PAINTER: Spray Only.....	\$ 24.89	9.05

SUVA2013-060 01/11/2016		
	Rates	Fringes
BRICKLAYER.....	\$ 23.54	6.73
CARPENTER.....	\$ 14.81	2.19
ELECTRICIAN.....	\$ 24.01	8.28
IRONWORKER, REINFORCING.....	\$ 25.36	6.68
LABORER: Common or General.....	\$ 10.00	1.15
LABORER: Mason Tender - Brick...	\$ 13.41	3.15
LABORER: Mason Tender - Cement/Concrete.....	\$ 15.32	0.00
LABORER: Pipelayer.....	\$ 12.00	1.17
OPERATOR: Backhoe/Excavator/Trackhoe.....	\$ 16.24	0.87
OPERATOR: Bobcat/Skid Steer/Skid Loader.....	\$ 18.95	4.03
OPERATOR: Bulldozer.....	\$ 16.00	0.00
OPERATOR: Forklift.....	\$ 19.40	7.00
OPERATOR: Loader.....	\$ 21.28	3.17
OPERATOR: Roller.....	\$ 16.25	4.88
PAINTER (Brush and Roller).....	\$ 20.01	0.00
PIPEFITTER, Includes HVAC Pipe and Unit Installation.....	\$ 23.45	6.34
PLUMBER.....	\$ 21.32	2.31
ROOFER.....	\$ 16.17	3.73
SHEET METAL WORKER, Includes HVAC Duct Installation.....	\$ 19.50	2.27
TILE FINISHER.....	\$ 23.40	0.00
TILE SETTER.....	\$ 27.80	10.25
TRUCK DRIVER: Dump Truck.....	\$ 16.58	1.73

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic

violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION

Project Area and Properties to be Acquired with HMA Grant



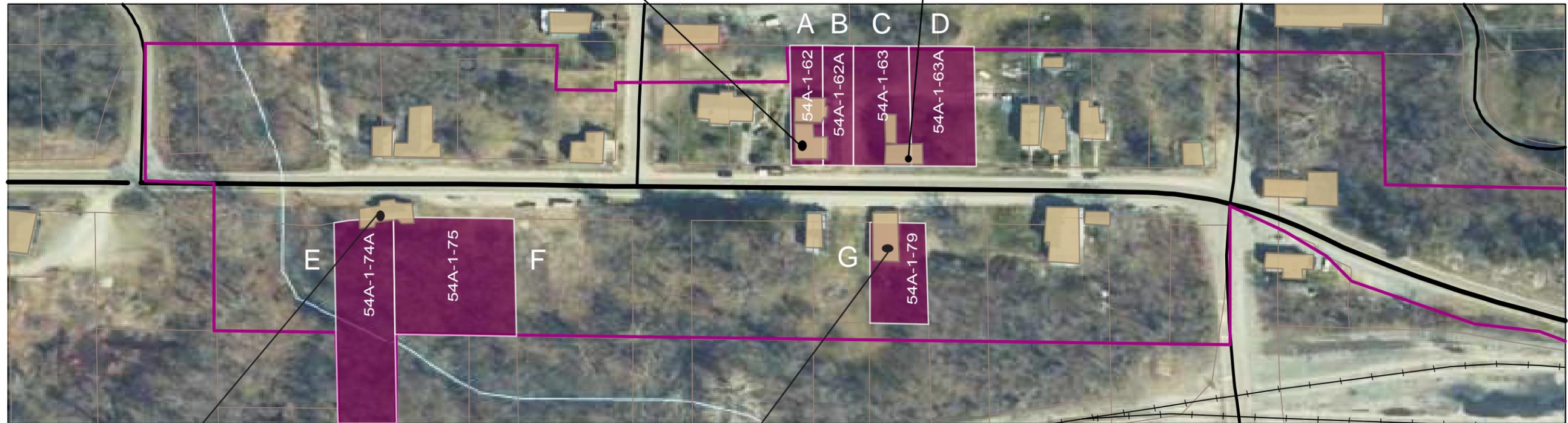
A & B

Address: Saint James Street
 Map Number: 54A-1-62
 Owner: Richard T & Donna Harry
 Map Number: 54A-1-62A
 Owner: K. Schoew, c/o Donna Harry
 DHR 200-21-15



C & D

Address: Saint James Street
 Map Numbers: 54A-1-63,
 54A-1-63A
 Owner: Richard T Harry, Jr.
 DHR 200-007 "Ferry House"



E & F

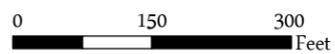
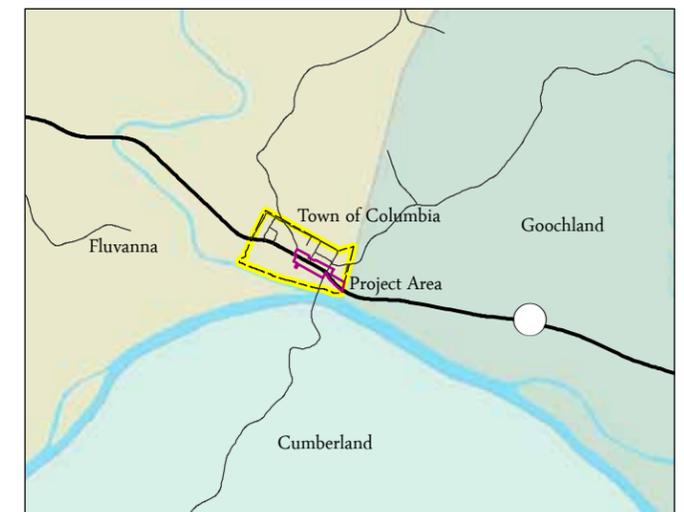
Address: 344 Saint James Street
 Map Numbers: 54A-1-74A, 54A-1-75
 Owner: Richard T & Donna Harry
 DHR 200-0006 - "Bryant House"

G

Address: Saint James Street
 Map Numbers: 54A-1-79
 Owner: Richard T Harry, Jr.
 DHR - NONE - Non-contributing



Project Area Context



Buildings

