

Activity #1	Facilitation of Chesapeake Bay Phase III WIP Implementation with Localities & Regional Partners
	<b>DELIVERABLES:</b>
Task 1a	Develop regionally-specific tasks for inclusion in an annual Scope of Service for implementation during calendar year 2022, building from this scope of service. (by September 30, 2021)
Task 1b	Host and facilitate meetings (quarterly at a minimum) on Bay WIP topics, or include Bay WIP issues on agendas for existing meetings, with participation from member local governments (encourage attendance from other stakeholders). (by December 31, 2021)
Task 1c	Update Commissioners and local boards (as appropriate) on progress of key contract deliverables and other key Bay related issues as needed. (by September 30, 2021)
Task 1d	Develop, maintain and update, as needed, web page(s), newsletters, factsheets, guidebooks, social media or similar marketing materials that inform local stakeholders about WIP activities. Provide and disseminate these educational materials for the public and for localities to distribute. (by December 31, 2021)
Task 1e	Collaborate with other Bay PDCs as part of the urban sector network group, and: i). develop a proposal(s) for new locally relevant urban stormwater BMPs for potential inclusion into the Chesapeake Bay Modeling framework or to revise existing BMPs currently included in the framework, as needed; ii) coordinate meetings and/or teleconferences to discuss the BMP implementation process and efforts to assist unregulated (non MS4) communities. (by December 31, 2021)
Task 1f	Attend meetings of Virginia’s Chesapeake Bay Stakeholders Advisory Group, local Watershed Roundtables, Chesapeake Bay Program and other related groups, as available/necessary. Relay key information to localities and regional stakeholders. (by December 31, 2021)
Task 1g	Educate local stakeholders about the direct local benefits of implementing BMPs in their communities (instead of focusing on the Bay area exclusively); and engage and encourage citizens to participate by promoting the benefits to their local communities. (by December 31, 2021)
Task 1h	Share information with localities and regional stakeholders on state, federal, and private BMP implementation funding opportunities. (as available)
Activity #2	BMP Implementation Reporting and Liaison with DEQ
	<b>DELIVERABLES</b>
Task 2a	Assist localities’ staff, and other agencies as needed (e.g., SWCD, local departments of health) on use of the BMP Warehouse for reporting implementation actions. (by December 31, 2021)
Task 2b	Work with local governments and other partner organizations to fill identified BMP data reporting gaps. This may include the implementation of a regional BMP reporting process. (by December 31, 2021)
Activity #3	Regionally Specific Initiatives/Programmatic Actions
	<b>DELIVERABLES</b>
Task 3a	Create model WIP III language for localities to include in their comprehensive plans and ordinances or work with localities to develop their own if needed.
Task 3b	Continue to work with localities and stakeholders on identifying a good regional project for NFWF funding. Ideas in the past have included identifying nutrient management sites, stream restoration sites, detention pond rehab/ retrofitting sites, and small dam removal sites. One potential project would need to be selected and developed.
Task 3c	Work with VDH and local septic pumping companies to develop tracking or reporting system for septic pump outs. Additionally, work with TJSWCD to obtain and assess septic pumpout data.
Task 3d	Collaborate with local organizations on a stream cleanup event. With COVID-19 issues in 2020, the use of stream-clean up kits was discussed. The TJPDC may develop this alternative if COVID-19 continues to be a concern into the next year. The Rivanna Conservation Alliance (RCA) and the Rivanna Stormwater Education Partnership (RSEP) will assist in organizing a watershed cleanup.
Task 3e	Connect localities with hazard mitigation strategies and available funding sources that support BMP implementation and flood prevention. Continue to encourage the participation in the Thomas Jefferson Hazard Mitigation Plan by the localities involved in the WIP.
Activity #4	Regionally Specific Initiatives/Programmatic Actions

**DELIVERABLES:** The PDC shall (choose three {3} tasks) that are not duplicative to any Activity 3 tasks

<b>Task 4b</b>	Work with localities to continue compiling GIS shapefiles to support the biennial Chesapeake Conservancy's Bay High-Resolution Land Cover Update project and other Bay model updates where such data exists. Data layers of interest include parcel data, local land use data, building footprints, MS4 boundaries, sewer service areas and planned expansions, street centerlines, zoning data, federal, state and municipally owned lands or other relevant data sets. (by December 31, 2021) If the PDC was not going to actively participate in the review they would at a minimum follow up with the individual localities to facilitate a comment/no comment response to the Conservancy. Ancillary data may also be compiled as GIS shapefiles to support the biennial Chesapeake Conservancy's Bay High-Resolution Land Cover Update project and other Bay model updates where such data exists. Data layers of interest include parcel data, local land use data, building footprints, MS4 boundaries, sewer service areas and planned expansions, street centerlines, zoning data, federal, state and municipally owned lands or other relevant data sets. (by December 31, 2021)
<b>Task 4d</b>	Work with localities to review local plans and ordinances and identify whether WIP III BMPs and prioritized programmatic actions are included in goals/objectives or opportunities for future inclusion.
<b>Task 4e</b>	Share regional information from the Bay Program analysis of land cover change with local governments. Support local adoption of procedures, plans, policies and/or programs to support forest conservation and other land policies that reduce the impact of future development. (by December 31, 2021)

**SUBMISSION**

<b>Task 5a</b>	Submit the interim PDC contract report and reimbursement request. (by June 30, 2021)
<b>Task 5b</b>	Submit regionally-specific tasks for inclusion in the 2022 Proposed Scope of Service as described in 1.a above. (by September 30, 2021)
<b>Task 5c</b>	Submit the final PDC contract report and final reimbursement request. (by December 31, 2021)